



**Minutes of the November 16, 2021 Regular Meeting of the Board of Trustees of Community College District 535**

The 771<sup>st</sup> meeting of the Board of Trustees of Community College District 535 was conducted on November 16, 2021 at Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois

**Closed Session – Call to Order and Roll Call**

At 5:27 p.m. in room 1275, Chair Martha Burns called the meeting to order.

Trustee Kotowski called the roll:

Ms. Martha Burns	Chair	Present
Ms. Marie Lynn Toussaint	Vice Chair	Present
Mr. Paul Kotowski	Secretary	Present
Dr. Gail Bush		Present
Mr. William Stafford		Present
Mr. Benjamin Salzberg		Present
Dr. Wendy Yanow		Present
Mr. Akash Patel	Student Trustee	Present

Chair Burns asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of considering collective negotiating matters, and litigation.

Student Trustee Patel made the motion, seconded by Trustee Salzberg.

Trustee Kotowski called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Patel	Aye

Also present in room 1275 were Dr. Joianne Smith, President; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Dr. Karl Brooks, Vice President for Student Affairs; and Mr. Edwin Chandrasekar, Vice President for Administrative Affairs.

At 5:47 p.m., Chair Burns asked for a motion to adjourn the closed session meeting. Student Trustee Patel made the motion, which was seconded by Trustee Kotowski. A voice vote was called and the closed session was adjourned.

**Open Session and Roll Call**

Chair Burns called the regular meeting of the Board of Trustees to order at 6:06 p.m. in room 1610.

Trustee Kotowski called the roll:

Ms. Burns	Chair	Present
Ms. Toussaint	Vice Chair	Present
Mr. Kotowski	Secretary	Present
Dr. Bush		Present

Mr. Salzberg		Present
Mr. Stafford		Present
Dr. Yanow		Present
Mr. Patel	Student Trustee	Present

Also present in room 1610 were Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs, Mr. Edwin Chandrasekar, Vice President for Administrative Affairs, Dr. Colette Hands, CHRO; Dr. Ileo Lott, Vice President for Academic Affairs; Ms. Anne Brennan, Assistant Vice President for Academic Affairs and College Transitions; Ms. Teresa O’Sullivan, Manager of Access and Disability Resource Center; Mr. Philip Cronin, Senior Media Services Technician; Mr. Mark Palmsiano, Police Officer; and Ms. Beatriz Sparks, Special Assistant to the Board of Trustees.

**Pledge of Allegiance** – Chair Burns asked Dr. Ileo Lott to lead the pledge.

### **Approval of Minutes**

Chair Burns asked for a motion for the approval of the minutes of the October 19 regular meeting of the Board of Trustees, and the November 2 special meeting of the Board of Trustees. Student Trustee Patel made the motion which was seconded by Trustee Kotowski. A voice vote was called and the minutes were unanimously approved.

### **Statement by the President**

#### Condolences:

To Professor of English, Dr. Marian Staats on the passing of her mother, Joan Staats on November 10.

#### Happenings:

- Priority Registration for Spring 2022 began on Monday and regular registration opens on the 18<sup>th</sup>. We continue to offer enrollment incentives for students – 3 free credit hours for students who enroll in 9 credit hours and 1 free 3 credit hour for new students. So spread the word and help students achieve their dreams by enrolling at Oakton.
- November is Native American Heritage Month 2021. Events are sponsored by the Center for Campus Inclusion and Diversity, Women, Gender and Sexuality Studies program, and the Honors at Oakton program.
- Last week was First Generation College Student Week. Special thanks to the TRIO team led by Esperanza Salgado Rodriguez for coordinating a number of events throughout the week, uplifting the experiences of First-Generation College students (both students and employees), and to the Educational Foundation for funding some of the events.
- On November 9, the Admissions Office hosted a Discover Oakton virtual open house. Attendees had the opportunity to learn about our degree and certificate programs, transfer pathways, and career opportunities; review the application process and enrollment steps; find out how to pay for college and earn scholarships; and explore our student services like tutoring, advising and career coaching.
- On November 10, the Center for Organizing Minority Programs to Advance Student Success (COMPASS) and Computer Science Department held a “Women in Tech” panel discussion. The talk centered on women’s educational journey and their experiences working in the tech industry. This program was sponsored by COMPASS, the U.S Department of Education - AANAPISI, Grant.
- This is National Apprenticeship Week. Yesterday, we hosted our first ICATT Virtual Apprenticeship Program celebrating 4 student apprentices Yumna Farroqui and Allen Ignacio - Pharmaceutical Manufacturing, Vetter Pharma; Juan Martinez- Mechatronics and Ozzie English – Manufacturing

- This week is also International Education Week: The Theme of the Week is Women as Agents of Change: West African Political and Social Movements. Special thanks to Katherine Schuster Coordinator of Global Studies for coordinating this week's programming.
- ID Show: Oakton Annual Art Faculty Exhibition - Oakton's Art Department faculty members demonstrate their unique artistic identities in a show that features paintings, photography, ceramics, and digital art. November 2 through Nov 30.

President Smith expressed her gratitude to the Board of Trustees for their dedication to the College. She indicated she is also immensely grateful for faculty, staff and administrative teams who work tirelessly to create an inclusive teaching and learning environment that empowers students to reach their goals. President Smith is most grateful to students for choosing Oakton and for inspiring us by their commitment to their educational goals. She wished everyone healthy, happy Thanksgiving Celebrations.

### **Educational Foundation Liaison Report**

The Educational Foundation has raised \$580,050 in monetary support since July 1. Recent gifts of note include:

- A \$1,800 gift from Terry Conway to continue support of the Thomas and Terese Conway Endowed Scholarship for students pursuing a liberal arts degree.
- A \$1,000 gift from Howard and Alisa Singer to continue their support of the Singer Family Nursing Scholarship.

During the season of stewardship, 53 donors and 46 students participated in the annual Donor Appreciation Event on November 6th with virtual attendees logging in from across the country.

The Foundation's annual independent audit is complete and was presented to the Finance and Investment Committee. The full board will receive the report at their next meeting. The Foundation has once again received an unqualified, unmodified opinion.

The Foundation has recently welcomed two new members:

- John Madison is from Evanston and has more than 30 years of experience as a financial professional in the hospitality industry, including stints with Oxford Suites Hotels, Chicago Chop House and Noble House Hotels and Resorts. He's currently the president of accounting firm John Madison Inc.
- Ella Woodford-Parker, from Skokie, is an experienced community health professional with a track record of success. The director of community health for AMITA Holy Family Medical Center, she serves on the boards of many community institutions in Oakton's region.

The Foundation Board will hold their next quarterly meeting on December 1.

### **ICCTA Liaison Report**

Trustee Bush shared that on November 12, 2021 ICCTA held a Roundtable that was attended by Chair Burns, Trustee Yanow, and herself. The main topic of discussion was enrollment and those efforts that other colleges are making to reverse downward spiraling trends. Much of what was mentioned related to being out in the community particularly at the high schools. Some colleges have multiple College Navigators embedded in all their high schools; others are bulking up dual credit; some are also focusing on sports in both the high schools and the college level, while others are attending high school board meetings. Many of the ideas are reminiscent of Trustee Toussaint's Ambassador Program plans. One of our peer institutions created a senior management position of EVP to serve as a COO which fostered the president's role as the college figurehead and spokesperson. The president engages with the community in meaningful ways through deepening partnerships and attending events. The EVP is responsible for steering the college in the daily operations. The college views the EVP position as one where that person is a backup to the president and could stand in as necessary.

The afternoon seminar focused on: Parliamentary Procedures, OMA Topics, Board Communication and Social Media Guidelines, and traits of Highly Effective Boards. The Awards Committee has created a Gregg Chadwick Student Service Scholarship Award that was then approved by the board on Saturday. The Diversity, Equity, and Inclusion Committee approved a Land Acknowledgement Statement and circulated a draft Anti-Racism Statement to the committee for editing.

On November 13, 2021, at the Board of Representatives meeting, President Jon Looney, Blackhawk College trustee, presided. Jim Reed, ICCTA executive director, and Jessica Nardulli, our lobbyist, updated our legislative priorities. Brian Durham, ICCB Executive Director, stated that we should expect the Governor's mask mandate to remain through the spring semester.

### **Student Trustee Report**

The Student Government Association has been holding meetings on Tuesdays outside their meetings with Dr. Shedrick Daniels and advisor Robert Peterson. The executive board is meeting on Thursday, November 18. Two weeks ago, the SGA appointed a new officer during last week's meeting, and they still have positions to fill. SGA is also working on legacy projects like the online student communication platform (they will be meeting with Mr. Prashant Shinde, CIO on December 18), and the student mural (student Amina Mayzel has been appointed chair of this project which will identify an artist).

### **Student Spotlight**

Danya (whose last name she asked not to be announced) shared that this is her third year at the College. She came to Oakton after she graduated from high school with the purpose of figuring out what she wanted to pursue as a career. She wanted to have the opportunity to take courses in different disciplines to make an informed decision without the high cost of university. At Oakton, Danya discovered her passion for helping people, especially children, and she will be transferring to Northeastern Illinois University next semester, and she will major in education and social work. Danya shared that she enjoyed the conversations and discussions during one of the sociology courses she took at Oakton, and how they allowed her to see other views, and learn how other people live.

Danya's most memorable moments at Oakton are the ones she spent with her professors and other students. She indicated she currently receives accommodations from the Access and Disability Resource Center (ADRC), which were not provided while she was in high school, and she appreciates the assistance, acknowledgement and understanding she has received from her professors regarding her struggles. She called this experience "validating." She has created connections with faculty and staff that have allowed her to grow as a person, stand up for herself and what she needs, and finding her voice. Oakton has provided Danya with the support that she needs, and she shared that this support will help her with her future endeavors.

In general, Danya has had a positive experience at Oakton, but she has also seen the negative side. She believes it is important that students with disabilities create a connection with their professors through the ADRC and request accommodations. She does not want other students to feel undermined or questioned because of their invisible pain. Danya acknowledged the work of Laura Pristera as her accommodations specialist and what a difference it has made in her life. She suggested that Oakton could implement a hotline for students with special accommodations, and provide more training for instructors related to students with special needs. She wants instructors to know that every student who has an accommodation, has it for a reason.

### **Comments by the Chair**

Chair Burns shared that she participated in three events during Learning Day. She was appreciative of the assistance she received getting situated on campus, and indicated this is a reflection of how easy it is to look for opportunities to help students. Chair Burns also shared that she attended an Illinois Community

College Trustees Association (ICCTA) seminar on November 12 where trustees were asked to prepare an antiracism statement for colleges to consider. The statement is currently in draft form:

*“The faculty, administration, and board of trustees of (Oakton Community College) recognize that racism is pervasive in our society and that no segment of our nation is exempt, including our college. We acknowledge that students, alumni, and employees of the college, especially those who are Persons of Color, have experienced and have been hurt by marginalization, silencing, tokenism, erasure, and other damaging practices. We unconditionally reject racism in all forms and embrace the institutional change necessary to dismantle systems that perpetuate injustice and inequity.*

*We will listen and learn from each other and work to hear and amplify the voices of those who have been marginalized, and we will use every opportunity to create lasting change in alignment with these objectives.*

*This process of centering the voices of those Persons of Color is ongoing and we intend it to be a new and permanent part of our lives together.”*

Chair Burns added that we are all impacted by racism, and would like the Board to consider ways to adapt/tweak the statement drafted by Mr. Bob Thompson. It will be discussed during a future meeting. Trustee Bush indicated she has been in contact with ICCTA to identify primary sources and do some research for appropriate attribution.

### **Trustee Comments**

Student Trustee Patel shared that, as part of the Strategic Planning, Accountability, and Resources (SPARC) Committee, he attended Learning Day, and enjoyed a panel discussion about workforce development, and what Oakton needs to do to prepare students for career pathways related to the Strategic Plan. He thanked Dr. Kelly Becker and Ms. Aleda Thompson from the Office of Institutional Research, and the Learning Day committee for their hard work.

Trustee Bush congratulated Dr. Rick Daniels on successfully defending his dissertation on October 21. Chair Burns shared that Trustee Toussaint received the Jean-Baptiste Point du Sable Leadership Award from the Consulate General of the Republic of Haiti in Chicago for her engagement in the Haitian community.

Trustee Toussaint spoke about the trustee ambassador/outreach initiative, and shared in-district high school contact information with the Board so the Trustees can present Oakton and the excellent curriculum we have to offer to high school principals and superintendents. Trustee Toussaint indicated she will work with the College to put together a short video in order to improve enrollment, persistence, and get more people from District 535 to attend Oakton.

### **Report: Equity Initiatives for Students with Disabilities at Oakton**

Presenters: Ms. Teresa O’Sullivan, Manager, Access and Disability Resource Center, and Ms. Anne Brennan, Assistant Vice President of Academic Affairs and College Transitions.

This Board report identified the College’s disability-related equity initiatives, identified the role of the Access and Disability Resource Center (ADRC), evaluated student success data for students with disabilities, and identified next steps for equity and anti-ableism at the College. Oakton’s overarching goals are to provide leadership in dismantling ableism in higher education, and provide equitable facilities, curricula and attitudes. For this purpose, the College participates in local disability services consortiums in collaboration with organizations like ICCB disabilities services commissions and the NASPA Disability Knowledge Community.

Oakton strives to provide equitable facilities including parking, elevators, doorways, furniture, lighting, sound and wayfinding. Equitable curricula and attitudes include professional development for employees, accessibility checklist for events and classes, policy and process reviews to reduce barriers, assistive

technology campus-wide, scholarships for students with disabilities, and high-touch student services. The ADRC serves approximately 500-600 students per year, and provides accommodations in approximately 1,600 classes per year. 56% of students served by the ADRC identify as having neurodevelopmental disabilities, 33% with psychological disabilities, and 11% with physical/health/sensory disabilities. Accommodations include extra time on exams and quizzes, accessible notes, assistive technology, sign language interpreters, captioning, Braille, and accessible classroom materials.

Disability services are connected to the Oakton Experience: *Rooted in equity, the Oakton Experience is dedicated to intentional engagement by faculty and staff to support students as they successfully enter an individualized path, navigate college, grow academically and socially, and transition to their desired next step.*

Section 504 Rehab Act and Americans with Disabilities Act state that colleges provide equal access to all students with or without disabilities. Students can choose to disclose their disability to the college, and request accommodations if needed. Students must complete the same course objectives without modifications and must have the ability to benefit. Colleges do not provide personal services.

Oakton's goal is to continue developing an equity plan and incorporating equity messaging, building capacity, increasing efficiencies, employing post-pandemic gains, and participate in new state legislation. The Higher Education Dual Credit Disability Act (HB3950: 08/2021) aims to develop plans to offer dual credit courses for students with disabilities, and change the provisions concerning transition services.

As part of the presentation, student Jerry Zervos shared his experience at Oakton as a student with disabilities. Jerry has been a student at Oakton since the fall of 2019, and has been able to utilize the services of ADRC to communicate with professors, ask for textbook information, request and receive accommodations, and work with tutors. Jerry shared how the support he has received at Oakton allowed him to receive the President's Scholar recognition for the fall 2020 semester. He thanked the ADRC and Learning Center staff who have helped him become independent and confident. His current plan is to obtain an Associate's Degree in Applied Science tied to Computer Information Systems.

### **Public Participation**

Ms. Laura Pristera Caringella (Oakton's ADRC Assistive Technology Specialist) expressed concern about the staff and space needs within her area which are affecting students with disabilities who are marginalized from college-wide decisions and programs. Ms. Pristera also talked about the discontent of some staff, and shared that their work "seems to be invisible at the college." She referred to positions posted on the Oakton website with job descriptions that are disconnected from student with disabilities, and said it is time to embrace change to serve students and support staff in the best way possible, including flexible schedules that would remove barriers.

Mr. Giacomo Cirrincione (Oakton's Learning Specialist) talked about how Oakton staff has been struggling especially throughout the COVID-19 pandemic. Mr. Cirrincione expressed that support is being overlooked while expectations escalate, and staff get mistreated; he indicated that "this misalignment has led to high turnover of over 50 staff employees," reflecting what staff perceive as lack of leadership pathways and inequities of treatment. Mr. Cirrincione said that meaningful change is needed, and a conversation needs to be held regarding compensation and benefits for staff who are handling multiple responsibilities due to the current situation. Mr. Cirrincione also provided a written statement that was shared with the Board.

### **NEW BUSINESS**

#### **Discussion: Naming of Oakton Library after Dr. Frederick Salzberg**

A request from the Salzberg family came to the Board to consider naming the Oakton Library after Dr. Frederick Salzberg (father of Trustee Benjamin Salzberg), a founding member of the College. A written

statement provided to Trustees referred to Dr. Salzberg's work to establish the College, and his many contributions to Oakton. The statement was read in its totality by members of the Board, and a discussion was held to consider a vote to name the library according to Board Policy 1024.

Trustee Salzberg shared his experience growing up with his father, and how tirelessly Dr. Salzberg worked throughout his life and for the College. He indicated that the College exists today because of the dedication of people like his father, and that he is proud of this legacy. Trustee Salzberg described his father as a quiet person doing hard work to create programs without the need for recognition; he wants this to be an inspiration to students. Trustee Salzberg indicated that the request to name the library after Dr. Salzberg stems from his being an avid reader, and the work he did on grants that supported the work of the College. Trustee Salzberg said that his father cared about Oakton and its students until he died, and many people have shared how their lives are positively impacted by his legacy (policies, procedures, relationships with high schools, colleges and universities), and that he believes his father's memory deserves to be recognized.

Trustee Kotowski referred to Board Policy 1024 (Naming) and asked if it is applicable to all name designations, not only related to this request. Trustee Kotowski said that the policy includes restrictions and prohibits Oakton from naming after some individuals, particularly elected officials, members of governance boards, Oakton employees, and/or Oakton Trustees. Mr. Kotowski pointed out that he likes those restrictions because it helps avoid the appearance of conflicts of interest. He also indicated that he supports naming the library after Dr. Frederick Salzberg, but the Board needs to be mindful of the policy. Trustee Burns indicated that there was a question raised about whether there would be money attached to the naming, but she wanted to clarify the request is related to Honorary Naming.

Trustee Stafford asked if this would be considered an action item for the next meeting, and Trustee Burns responded it will. Trustee Stafford indicated he has some concerns that he will express when the action item is discussed, but he requested to consult with legal counsel and ask their opinion regarding conflicts of interest.

Student Trustee Patel shared that he strongly supports this idea, and he thinks it would make Dr. Salzberg very proud. Mr. Patel remembers when he first met Dr. Frederick Salzberg who provided assistance; Mr. Patel described Dr. Salzberg as a fine gentleman.

Trustee Bush addressed Trustee Salzberg directly, and shared that all his colleagues are profoundly sorry for his very recent loss, and recognized it was hard for him to speak about his father tonight. However, Trustee Bush indicated that she needed to separate this fact from the naming discussion. She is looking forward to getting more information, and she shared that coming from the library field, there is a propensity for requests and bequests in many institutions. The library is a cultural institution within a cultural institution, and many individuals want to name libraries after a family member or someone who has been significant to the school. Trustee Bush shared that she recently lost a colleague who was the district librarian for three elementary schools, a middle school, and a high school for 38 years; they are naming a high school library after him, which is something that is certainly appropriate. This is a request the librarian community deals with on a regular basis. Trustee Bush said that she will have to look at Policy 1024 which was revised in August 2021; the policy that preceded it had a process that was not included in the current policy, and this is a lot to absorb. Trustee Bush wanted to be completely honest and open about her feelings regarding this issue.

Trustee Yanow appreciates Trustee Salzberg and his family's efforts, and is profoundly sorry for their loss. She indicated this request has come to the Board very quickly, and there are many factors to consider. Trustee Yanow shared that she has concerns, and believes there are many ways of honoring people who do good work, but we have to be very thoughtful about what we are doing and what it means broadly for the College, and she is looking forward to understanding this more deeply.

Trustee Toussaint shared that she did not know Dr. Salzberg, but reading about his history, she understands he was a pioneer at the College. She indicated she sees nothing wrong with naming the

library after Dr. Salzberg, and think it would honor his legacy. The only reservation she has is the legal aspect; the Board needs to make sure this naming is done lawfully and correctly, without violating any rules and regulations.

President Smith shared that she will have a conversation with one of Oakton's attorneys to determine if there is a conflict of interest.

Trustee Burns indicated she considers herself a legacy child. Her mother did extraordinary things, and as she was reading the Salzberg family's statement, she realized that this is a rare circumstance to properly memorialize an individual who has made extraordinary contributions to Oakton Community College. Trustee Burns said that Trustee Salzberg has shared about his father in different ways and situations, and after reading about Dr. Salzberg, and looking at the policy, she thinks the Honorary Naming piece of the policy can be considered for this purpose. Oakton's attorneys will be contacted, and the administration will do the necessary research, but this item will be considered in December 2021.

Trustee Burns asked if a motion could be made or if more time is needed for this vote, but other members of the Board indicated that this was a discussion only.

Trustee Salzberg closed the discussion by listing Dr. Salzberg's achievements despite his struggles. He was a true believer in the light at the end of the tunnel and that everyone has a chance.

**11/21-1a      Approval of Consent Agenda**

Trustee Bush offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Kotowski seconded the motion. A voice vote was called and the motion passed unanimously.

**11/21-1b      Approval of Consent Agenda Items 11/21-2 through 11/21-8**

Trustee Bush offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 11/21-2 through 11/21-8 as listed in the Consent Agenda."

**11/21-2      Ratification of Payment of Bills for October 2021**

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$ 8,143,694.84 for all check amounts as listed and for all purposes as appearing on a report dated October 2021."

**11/21-3      Acceptance of Treasurer's Report for October 2021**

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of October 2021."

**11/21-4      Compliance with Open Meetings Act, Closed Session Minutes**

"Be it resolved that the Board of Trustees of Community College District 535 hereby determines that the minutes of the Board closed session meeting on October 20, 2020 and August 31, 2021 no longer require confidential treatment and are released for public inspection."



**11/21-5 Action on Recordings of Closed Session Minutes**

“Be it resolved that the Board of Trustees of Community College District 535 recommends the destruction of the verbatim audio recordings of meetings held on August 20, 2019, August 21, 2019, September 17, 2019, October 15, 2019, November 19, 2019, and December 10, 2019.”

**11/21-6 Ratification of Actions of the Alliance for Lifelong Learning Executive Board**

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$18,625.50 for all funds listed in items a and b.”

**11/21-7 Supplemental Authorization to Pay Professional Personnel - Fall 2021**

1. “Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$261,541.98 to the total amount of part-time teaching salaries paid during the fall semester 2021; the revised total payment amount is \$4,035,529.31.”
2. “Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$61,975.97 to the total amount of faculty overload salaries paid during the fall semester 2021; the revised total payment amount is \$600,442.64.”

**11/21-8 Acceptance of a Clinical Practice Agreement**

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreement:

Basic Nursing Assistant Training

The Selfhelp Home.”

Trustee Kotowski seconded the motion and called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

**11/21-9 Appointment of Members to Career Program Advisory Committees for 2021-2022**

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the appointment of members on the attached lists to the below named Career Program Advisory Committees for 2021-2022.”

Trustee Bush seconded the motion. Trustee Kotowski called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye

Mr. Salzberg           Aye  
Mr. Stafford           Aye  
Ms. Toussaint         Aye  
Dr. Yanow              Aye

The motion carried. Student Trustee Patel favored the resolution.

**11/21-10           Adoption of Resolution Setting Forth Tax Levies for 2021**

Trustee Salzberg offered: “Be it resolved by the Board of Trustees of Community College District No. 535, County of Cook and State of Illinois, as follows:

SECTION 1: That the following sums be and hereby are levied as taxes for the year 2021 (to be collected in 2022) for the purposes set forth below, on the equalized assessed value of the taxable property of Community College District No. 535: the sum of Forty Eight Million Eight Hundred Seventy Thousand Three Hundred and Ninety Dollars (\$48,870,390) as a tax for Educational purposes; and the sum of Eight Million Dollars (\$8,000,000) as a tax for Operations and Maintenance purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Local Governmental and Governmental Employees Tort Immunity Act purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Social Security and Medicare purposes; and the sum of One Hundred Thousand Dollars (\$100,000) as a special tax for Financial Audit purposes.

SECTION 2: That the Secretary of the Board of Trustees of Community College District 535, County of Cook and State of Illinois, is hereby authorized and directed to file a Certificate of Tax Levy in substantially the form that is attached hereto with the County Clerk of Cook County, Illinois, before the last Tuesday of December 2021.

SECTION 3: That this resolution shall be in full force and effect from and after its passage, approval and filing, as provided by law.

SECTION 4: That the Chairman is authorized to execute the attached Certificate of Compliance with the Truth in Taxation Law.”

Trustee Kotowski seconded the motion and called the roll.

Ms. Burns              Aye  
Dr. Bush                Aye  
Mr. Kotowski          Aye  
Mr. Salzberg          Aye  
Mr. Stafford          Aye  
Ms. Toussaint         Aye  
Dr. Yanow              Aye

The motion carried. Student Trustee Patel favored the resolution.

**11/21-11           Adoption of Resolution Setting Forth Property Tax Extension Limitation Law (PTELL) Reduction Designation**

Trustee Yanow offered:

“**WHEREAS**, on November 16, 2021, the Board of Trustees (“Board”) of Community College District No. 535, Cook County, Illinois (“College District”) did adopt its 2021 tax levy; and

**WHEREAS**, the County Clerk has notified each Cook County taxing district subject to the Property Tax Extension Limitation Law (PTELL) that it may direct the County Clerk’s Office, by proper resolution, to make specific and necessary reductions to

its tax levy for the 2021 levy year in accordance with the requirement of Section 18-195 of the PTELL, 35 ILCS 200/18-195;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Community College District No. 535, Cook County, Illinois as follows:

**Section 1.** That if the County Clerk is required to reduce the aggregate extension of the College District’s 2021 tax levy to meet PTELL requirements, the Board hereby authorizes and directs the County Clerk to make the necessary reductions, as follows:

- 100% of such reductions shall be made from the levy for Educational purposes
- 0% of such reductions shall be made from the levy for Operations and Maintenance purposes
- 0% of such reductions shall be made from the levy for Local Governmental and Governmental Employees Tort Immunity Act purposes
- 0% of such reductions shall be made from the levy for Social Security and Medicare purposes
- 0% of such reductions shall be made from the levy for Financial Audit purposes

**Section 2.** That the Chair and Secretary of the Board be and are hereby authorized and directed to sign the Resolution on behalf of the Board of Trustees.

**Section 3.** That the President of the College District is hereby directed to file a certified copy of this Resolution with the County Clerk on or before the last Tuesday in December.

**Section 4.** That all other resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its passage.”

Trustee Bush seconded the motion. Trustee Kotowski called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

**11/21-12 Authorization to Approve October Purchases**

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11/21-12a	1-2	Document Imaging and Management System Annual Maintenance Contract and System Upgrades	Hyland Software, Inc. Westlake, OH	\$85,000.00

11/21-12b	1-2	Continuation of Employee Medical, Dental, and Vision Insurance	Community College Health Consortium Chicago, IL Delta Dental of Illinois Naperville, IL Vision Service Plan, Inc. Rancho Cordova, CA	\$9,466,000.00
11/21-12c	1	Microscopes	W. Nuhsbaum, Inc. McHenry, IL	\$81,803.72
11/21-12d	1	Creston Hyflex Proof of Concept Pilot Classrooms	SKC Communications Schaumburg, IL	\$106,640.37
<b>GRAND TOTAL</b>				<b>\$9,739,444.37.”</b>

Trustee Salzberg seconded the motion. Trustee Kotowski called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

**11/21-13 Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a) Projector Refresh
- b) Printing Non-Credit Class Schedule
- c) Travel to Africa
- d) Laptop Computers
- e) College Name and Brand Refresh Consulting Services
- f) Natural Areas Maintenance – 2-Year Contract
- g) Computer Servers/IaaS Services

**11/21-14 Acceptance of a Settlement Agreement**

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 does hereby accept the Settlement Agreement with Ms. Elizabeth Jane Rude pursuant to the terms of an Agreement between Ms. Rude and the Board executed on this date, and further that the College administration is authorized and directed to fulfill the College’s obligations as stipulated in the Agreement.”

Trustee Bush seconded the motion. A voice vote was called and the motion passed unanimously.

**11/21-15 Approval of New Unit of Instruction**

Trustee Salzberg offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following new unit of instruction, Sterile Processing Technician Certificate.”

Student Trustee Patel seconded the motion. Trustee Kotowski called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

**11/21-16 Acceptance of Grants**

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the attached resolutions, 11/21-16a through 11/21-16g, for the following grants:

a. Illinois Community College Board Adult Education and Family Literacy Grant in the amount of .....	\$1,694,075.00
b. Department of Education Asian American Native American Pacific Islander Serving Institution (AANAPISI) grant in the amount of .....	\$300,000.00
c. Illinois Community College Board- Career and Technical Education- Perkins Postsecondary Grant in the amount of .....	\$225,861.00
d. Illinois Community College Board – Governor’s Emergency Education Relief Grant in the amount of .....	\$75,874.00
e. Illinois Department of Commerce and Economic Opportunity – Child Care Restoration Grant Program .....	\$25,621.00
f. Illinois Arts Council Presenter’s Development Program Grant in the amount of .....	\$9,700.00
g. Illinois Arts Council Visual Arts Program Grant in the amount of .....	\$7,300.00
For a total of	\$2,338,431.00”

Trustee Kotowski seconded the motion. A voice vote was called and the motion passed unanimously.

**Adjournment**

Chair Burns announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, December 14, 2021 at the Skokie Campus.

Trustee Kotowski made a motion to adjourn the meeting, which was seconded by Student Trustee Patel. A voice vote was called and the meeting was adjourned at 8:30 p.m.

  
 Martha Burns, Board Chair

  
 Paul Kotowski, Board Secretary

Minutes recorded by:  
 Beatriz D. Sparks - 11/2021