



Minutes of the December 14, 2021 Regular Meeting of the Board of Trustees of Community College District 535

The 772nd meeting of the Board of Trustees of Community College District 535 was conducted on December 14, 2021 at Oakton Community College, 7701 N Lincoln Ave, Skokie, Illinois.

Closed Session – Call to Order and Roll Call

At 5:02 p.m. in room A167, Chair Martha Burns called the meeting to order.

Trustee Kotowski called the roll:

Ms. Martha Burns	Chair	Present
Ms. Marie Lynn Toussaint	Vice Chair	Present
Mr. Paul Kotowski	Secretary	Present
Dr. Gail Bush		Present
Mr. William Stafford		Present
Mr. Benjamin Salzberg		Present
Dr. Wendy Yanow		Present
Mr. Akash Patel	Student Trustee	Present

Chair Burns asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; and litigation.

Student Trustee Patel made the motion, seconded by Trustee Salzberg.

Trustee Kotowski called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Patel	Aye

Also present in room A167 were Dr. Joianne Smith, President; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Dr. Karl Brooks, Vice President for Student Affairs; Mr. Edwin Chandrasekar, Vice President for Administrative Affairs; and Mr. Philip Gerner, Legal Counsel.

At 5:54 p.m., Chair Burns asked for a motion to adjourn the closed session meeting. Student Trustee Patel made the motion, which was seconded by Trustee Kotowski. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Burns called the regular meeting of the Board of Trustees to order at 6:12 p.m. in room P103-104.

Trustee Kotowski called the roll:

Ms. Burns	Chair	Present
Ms. Toussaint	Vice Chair	Present
Mr. Kotowski	Secretary	Present

Dr. Bush		Present
Mr. Salzberg		Present
Mr. Stafford		Present
Dr. Yanow		Present
Mr. Patel	Student Trustee	Present

Also present in room P103-104 were Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs, Mr. Edwin Chandrasekar, Vice President for Administrative Affairs, Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Ms. Beatriz Sparks, Special Assistant to the Board of Trustees; Dr. Rick Daniels, Director of Student Life and Campus Inclusion; Dr. Ruben Howard II, Director, Workforce Development and Strategic Partnerships; Mr. Mario Borha, Associate Professor, Math/Endowed Chair, Oakton Academy for Black Men; Ms. Danielle Terry, Equity Coordinator for Black Student Success; Mr. Philip Cronin, Senior Media Services Technician; Ms. Vinita Shah, Media Services Technician; Ms. Krissy Jeffery, Student Spotlight; Margaret Gas, Chair of Nursing Program; Ms. Juletta Patrick, Assistant Vice President for Student Affairs; and Police Officer Thomas Dattilo.

Pledge of Allegiance – Chair Burns asked Trustee Toussaint to lead the pledge.

Approval of Minutes

Chair Burns asked for a motion for the approval of the minutes of the November 16, 2021 meeting of the Board of Trustees. Trustee Kotowski made the motion which was seconded by Trustee Salzberg. A voice vote was called and the minutes were unanimously approved.

Statement by the President

President Smith began her report asking for a moment of silence for the tragic loss of life of two young men in our community: Carl Dennison, a senior at Niles North High School who was the victim of recent gun violence, and EMT Student Oliver Leopold who passed away last week from an apparent suicide. Dr. Smith indicated that support is available through the Wellness Center.

Condolences to:

- Larry Cohen, Adjunct faculty member in Business on the loss of his sister, Sandra Cohen.
- Gretchen Schneider, Coordinator of Library Operations on the loss of her brother, Clint Dettmer.
- Suzi Ziegenhorn, Associate Professor of Biology and President of the Oakton Full Time faculty association on the sudden loss of her sister, Dawn Marie Lemman on November 26th.
- The family of Beverly Drick Offen, library faculty emeritus. Beverly was a Professor of Library Services at Oakton for over 20 years, until her retirement in 2004.
- Dr. Stephanie Levi Blumer, Associate Professor of Biology on the loss of her grandmother Hannah “Sugar” Goldwasser Zappin on November 24.
- Keenan Andrews, Associate Professor of Business on the sudden loss of her mother Lena Verlean Andrews on November 30.

Congratulations:

- Jessica Abbinante, Senior Department Assistant in the STEM and Health Careers Office on the birth of her daughter Camila Elise on December 4, 2021.
- Three Oakton creative writing students placed at this year's Skyway Writing Competition in Drama and Creative Non-Fiction. Nicole Bim won first place for drama for “Sandbox Readings,” Mitchell Ganz won 3rd place for drama for “Spark,” and Matt Sharp won first place for non-fiction for “False Cities.” Special thanks to Tina Fakhrid-Deen, Professor of English for her role in advising Oakton students who participate in Skyway Writer’s Competition.

- Kudos to #OaktonOwls first-year cross country runner Luke Ferri (Niles North High School) for representing Oakton at the recent NJCAA Division II Men's Cross-Country National Championship.

Happenings:

- Last week, the College hosted its annual employee recognition event. Of special note was Dean of Liberal Arts, Linda Korbel who has served Oakton for 50 years. President Smith thanked Ms. Korbel for her many years of service, and also recognized other employees who were honored.
- President Smith sent an email communication to Oakton employees and students intending to acknowledge the pain by those troubled by the outcome of the Kyle Rittenhouse trial verdict, particularly to those who personally know Jacob Blake or his family — who have strong ties to the Evanston community. President Smith shared that her message was upsetting for some students and community members, who experienced the communication to be politically charged and polarizing, particularly the reference to white privilege, and she regrets that was the impact experienced by some. In recent years, a top priority of the College has been to serve as a leader in the fight for racial justice and to create an equitable environment where all students, employees and community members feel welcomed and supported. That will continue to be a top priority. To achieve those goals, the college will continue to thoughtfully consider when and how to best approach these difficult topics.

President Smith ended her update by sharing a quote acknowledging different faiths and traditions, and indicated this would be the last Board meeting of 2021.

Educational Foundation Liaison Report

The Educational Foundation has raised \$682,500 in monetary support since July 1, accounting for 60% of their goal fiscal-year-to-date. Recent gifts of note include:

- A \$32,400 gift from the Wentcher Foundation to continue annual support of the Ernest Wentcher Scholarship.
- A \$15,000 gift from the Abbey Family Fund to launch a new current use scholarship in their name. The scholarship will support full-time students pursuing an AAS degree or who plan to transfer for a bachelor's completion with a 2.75 GPA or higher and financial need.
- A \$10,000 gift from David and Karen Hilquist to grow the endowment of the Hilquist Family Nursing Scholarship.

The Foundation held its quarterly meeting on December 1, at which the following action was taken:

- Approval of their FY21 audit report and 990 informational return, which has been filed with the IRS and State of Illinois.
- Approval of \$124,600 in unrestricted resources to continue to support the High School Scholarship Program in academic year 2022-2023. Over the 9-year life of this initiative, the high school scholars program has supported more than 600 students and distributed more than \$870,000 in scholarship awards.
- Acceptance of 21 pieces of fine art estimated to be worth over \$45,000 from Chicago collector Aaron Berk.

The Board also had the opportunity to provide input to the college's strategic planning process and recommend other donor and alumni stakeholders to do the same.

The Foundation Board continues to recruit philanthropically minded community leaders to board and committee positions. During our last meeting between the board chairs, Chair Burns asked for the Foundation to share their recruitment process so that Trustees can be helpful in referring candidates, which you'll find at your place setting. If Trustees know of community members who have a strong

commitment to the mission of higher education and are seeking opportunities to offer their time and treasure to the Oakton Educational Foundation, please contact me or Katherine Sawyer.

Three members of the Foundation Board will be attending the Association of Governing Board's Foundation Leadership Forum for professional development purposes in January 2022 along with Katherine Sawyer and President Smith.

The Foundation Board will meet in mid-February for an educational and planning retreat and will hold their next quarterly meeting on March 2, 2022.

Master Plan Steering Committee Report

Trustee Bush shared that the committee met on November 14 and December 13. Perkins+Will is in the process of discussing big ideas, and they have a 5-point plan. A stewardship mindset is being recommended as we look ahead in funding for 2023-2027. The steering committee discussed the deferred maintenance outlay which is looking around \$30M for priority 1 (roofing, plumbing, ADA accommodations, HVAC and electrical), and \$10M for landscaping improvements.

There are some program drivers that were described: The top program driver is the learning commons which includes the library and other spaces that support learning, student success, partnership hall, fitness and wellness center, workplace and landscape. Perkins+Will is looking at entrances, branding and wayfinding, renovations, and deferred maintenance.

The steering committee is moving into the developing stage, and they will meet on January 6, 2022 where they will start to prioritize. They will continue to meet with the school community to update and receive more input.

Trustee Stafford added that points were raised regarding ingress and egress at the college relative to the flood plain.

Student Trustee Report

This is final exams week, and students are working hard to submit their assignments. Mr. Patel encouraged fellow students to finish strong. The Campus Activities Board has filled officer positions: new president, vice president, and director. Mr. Patel also announced that 2022 Commencement is scheduled on May 16, and it will be held at the Rosemont Theater. The Student Government Association is covering the cost of parking for all graduates and their families. Mr. Patel thanked Ms. Juletta Patrick, Assistant Vice President for Student Affairs and Dr. Karl Brooks, Vice President for Student Affairs for being on board with this project. SGA approved a draft budget for the incoming fiscal year, and they met with CIO Prashant Shinde and John Wade to talk about the idea of a student communication platform.

Student Spotlight

Krissie Jeffery thanked Chair of Nursing, Margaret Gas for choosing her to speak about her experience in the Nursing program. Ms. Jeffery indicated that her experience has been rewarding, but not without doubt and unease along the way. She began the journey after she was injured at her job where she worked for 9 years, and was pushed to make a career change to be able to take care of her family.

Ms. Jeffery described the nursing career exploration process as intimidating, but was inspired by her grandchildren to go back to school. She treated her experience at Oakton as if it were a full-time job, and it taught her to manage her time better, think critically, and to be more organized, which helped her in her personal life as well as with her journey within the Nursing program. Ms. Jeffery shared her challenge with the Skills Test, but indicated that although it was stressful, it prepared her for her clinical practice where she improved her critical thinking, bedside manner, and the skills she acquired in training. She is confident in her skills.

Ms. Jeffery's experience at Oakton was especially challenging at the beginning of the COVID-19 epidemic when training was 100% virtual; she struggled with this change, but she received support and advice from her professors. But all these struggles made her determined to finish strong. She mentioned her connections with several professors that encouraged her to continue, and offered their help. She also developed a personal relationship with Ms. Gas, and had a good experience with her preceptor at one of her clinical sites.

Ms. Jeffery's interest is geriatrics, and she plans to continue her education. She knows that Oakton has prepared her to be an asset wherever she chooses to start her career. She thanked Oakton professors and staff, and the Board for the opportunity to allow her to speak.

Note: Chair Burns indicated that Trustee comments would be given after this month's presentation and public participation.

Report: Affirming Oakton's Commitment to Black Student Success

Dr. Rick Daniels - Director of Student Life and Campus Inclusion

Dr. Ruben Howard II - Director, Workforce Development and Strategic Partnerships

Mr. Mario Borha, Associate Professor, Math; Endowed Chair, Oakton Academy for Black Men

Ms. Danielle Terry, Equity Coordinator for Black Student Success

Dr. Ileo Lott, Vice President for Academic Affairs introduced the report. He indicated that the College is aware of disparities in outcomes among student groups, specifically Black students who lag behind other students in persistence, retention and completion. The team in charge of this initiative believes that strategic intervention is consistent with the aims of the College in regard to providing all students with the Oakton Experience (Enter, Navigate, Grow Academically and Socially, and Transition to Next Desired Step). Dr. Lott said that this report demonstrates the current state of what is being done to support students, and provides information on next steps in terms of academic programming.

The BLACK (**B**uilding **L**asting **A**frican **C**ulture and **K**nowledge) Student Success Program was launched in January of 2021, and focuses on deconstructing historical and contemporary issues of systemic racism, anti-Black racism, and educational inequities. Students who are part of the program engage in critical learning opportunities that provide tools for successfully navigating the Oakton Experience – from effective study habits; networking opportunities; conference attendance; and students training to serve as equity advocates.

The BLACK Student Success Program currently has 48 members (18 male, 28 female, 1 non-binary), and approximately 40 of its members are active. Members participate in weekly and one-on-one meetings, special events (in person, virtual and hybrid), and have a strong connection to the Black Student Union. There are currently 675 Black students enrolled at Oakton, and the BLACK program does outreach through mailers, monthly emails for non-registered students, weekly emails to registered students, and provides different programmatic incentives. In addition, the program has community partnerships with organizations such as the Family Action Network, the Broadway Youth Center, the YWCA Evanston/Northshore, the DePaul University Labor Education Center, and the Chicago State University African American Male Resource Center. It also engages students in programming including discussions, analysis, self-care, holiday celebrations, etc.

Through the BLACK Student Success Program, students can access other resources at Oakton. During the current academic year:

- 25 CARES Applications Completed
- 10 FAFSA Applications Completed
- 6 Tech referrals/ 6 laptops distributed
- 6 Student Employee Program referral/2 hires
- 6 CARE Coordination referrals

- 8 Black male student mentees referred
- 3 Student leadership opportunities gained

Black students are in need of a sense of safety and belonging, including appropriate allyship, increased campus-wide cultural and social consciousness, and financial resources including scholarships, book and travel vouchers, counseling, and mentoring. Oakton has been working hard on becoming more affirming to the needs and concerns of Black men.

Data available for the last 4 years shows that there has been a sharp decrease in enrollment of Black men – a population that is already lacking in numbers, especially during the COVID-19 pandemic. The team recognizes that an institutional decision was made to interview district community stakeholders in order to get feedback regarding their perceptions of Oakton, and to establish meaningful partnerships with the Evanston community. 13 community stakeholders were identified and agreed to share their honest feedback on improvements that should be considered. Some of the themes that emerged from this set of interviews include:

1. Not enough Black men know the range of academic offerings at Oakton.
2. Oakton needs to create a truly welcoming space for Black men.
3. Structural racism is a barrier to entry and persistence at Oakton for Black male students.
4. Other barriers facing some Black men entering and staying enrolled at Oakton include: missing academic skills, literacy challenges, developmental education, lack of transportation, the cost of attendance, scheduling conflicts, and the need to work full-time.

Themes that emerged from prospective and current Black men enrolled at Oakton:

1. College can be overwhelming.
2. A high school diploma/G.E.D is not enough to be successful.
3. Many Black men never thought about college until adulthood.
4. Oakton is a place of opportunity.
5. Their perception of community college changed when they realized how many four year universities accepted their credits.
6. Partnerships with local area high schools allow prospective students to see how accessible college can be.
7. Some only thought of Oakton as a school for students with bad grades or for students who could not afford the cost of a four-year institution.

Current efforts and future plans related to the Oakton Experience include:

- ENTER: creating additional focus groups with ETHS juniors and seniors, and establishing partnerships with high school students, counselors and administrators.
- NAVIGATE: connecting with Black male mentors, engaging in dialogue around issues related to navigating a racialized society, and offering thought-provoking content related to the experiences of Black men in education and society.
- GROW: developing systems to funnel Black male students into high-impact campus organizations, and providing opportunities to attend professional development events.
- TRANSITION: creating a consistent line of communication with Black males to assist them during the process, and helping them to identify transferrable skills in a variety of personal and professional settings.

The Oakton Academy for Black Men is a brotherhood of scholars working to achieve their objectives. Together with a team of professional and culturally competent faculty and staff, scholars engage in academic experiences, inside and outside the classroom, that foster their development as individuals and professionals. The academy provides the best of the Oakton Experience to its scholars, so they know at each step of their journey, they are always supported and never alone. The goal of the academy is to

increase course success, persistence and educational goal attainment for scholars of The Oakton Academy for Black Men relative to non-academy peers.

The Academy for Black Men is a limited enrollment cohort program that offers specialized programming and services to its students including student support, academic pathways to career alignment, cohort experiences inside and outside the classroom, and transition support for employment or transfer. These services are provided by the Care Coordinator, academic advisors, career advisors, and financial aid advisors. Support is also provided by the Office of Student Affairs.

The Black Academy for Black Male will support the following programs:

- Computer Science
- Engineering
- Human Services
- Accounting
- Law Enforcement and Criminal Justice
- Business
- Marketing
- Cannabis Studies

Scholars will earn certificates along their pathway to A.A.S., A.G.S., or A.A. degree. Cohort courses will include English 101, Intro to African Literature, African American History, and African American Culture and Arts. For students working toward transfer, there will be clearly articulated transfer agreement within selected programs with a “warm handoff” at destination colleges/universities, and transfer financial assistance, when possible. For students working toward immediate employment, the Academy will provide support with stackable certificates to improve marketability and career outcomes, employer match upon graduation, and internship opportunities within tracks.

The Academy will initially admit a cohort of twenty-five 1st year students who identify as Black men, and will prioritize Evanston and Skokie communities, with a particular focus on ETHS. It is planned that the first cohort will matriculate in the fall 2022 semester.

Public Participation

Mr. Abood Abraham addressed the Board regarding a hiring discrimination claim that he filed on November 29 with the U.S. Equal Employment Opportunity Commission (EEOC). He asked the Board to address this complaint in a timely manner given the EEOC lengthy process, and to consider the many disabled students and staff that are part of Oakton. He requested this issue to be on the Board agenda, and that a team of leaders is put together to address it.

Ms. Marilyn Davis spoke as an Oakton retiree and resident of District 535. She referred to the current staff contract negotiations which have been lengthy. She referred to the stress on employees due to the COVID-19 pandemic, the significant employee turnover, and the lack of staff salary raises due to issues with contract negotiations. Ms. Davis said that the staff deserve an equitable resolution.

Ms. Ticia Doughty Ashcroft, Niles resident, alumna and mother of an Oakton student, requested the College considers locking all exterior doors on both campuses. Her concern stems from the increasing number of school shootings in the United States. Ms. Doughty Ashcroft indicated that doors can be unlocked with ID cards, and that doormen could be utilized at entrances.

Mr. Herman Salzberg extended his family’s gratitude for bestowing an honor on the legacy of his father, Dr. Fred Salzberg, and his endless dedication Oakton, by voting on the creation of a founder’s wall to recognize the work of several individuals. Mr. Salzberg indicated that many programs developed by his father are still in existence, and have helped Oakton thrive. He also added that his father not only worked at Oakton, he WAS Oakton.

Mr. Philip Prale, faculty member and district resident, spoke in support of President Smith and the College's collective efforts in the areas of equity and excellence. Mr. Prale shared his experience working at Oakton and education. He expressed gratitude for the College's leadership, specifically President Smith and the Board. He referred to the email sent by President Smith on November 19 related to the Kyle Rittenhouse verdict as an example of that leadership. Mr. Prale described the message as reflective, honest, accurate, factual, compassionate, respectful and helpful. Mr. Prale closed his remarks by thanking the Board of Trustees for their service and commitment to the community.

Dr. Katherine Schuster, Distinguished Professor of Education, shared how Oakton faculty and staff have diversified, as well as the student body. This growth has benefited the College by bringing different perspectives and lived experiences. Oakton has made strides to create a college that is committed to equity and social justice, and a college designated as a non-violent campus. Dr. Schuster indicated that it has been under President Smith's strong leadership that the College has taken concrete steps to commit itself to becoming an anti-bias, anti-racist institution. She recognized that the first and highest responsibility of a college president is for the well-being of students and employees, and indicated that President Smith's recent letter to the college community responded to real reactions to the Kyle Rittenhouse verdict, which she described as a traumatic event. Thanks to the commitment of President Smith and the work of several employees, Oakton is able to engage in difficult issues. We must continue to engage with one another.

Trustee Comments

Trustee Toussaint indicated that she feels President Smith's communication to the community was appropriate to share her reflections on the life-changing verdict in the Rittenhouse matter. President Smith's thoughts came from the thoughts of students who she is responsible for, physically and mentally. Ms. Toussaint added that President Smith is a president of a large and diverse student body, and there was absolutely nothing wrong with her communication. Oakton recognizes that racism exists and is working on creating an anti-racist institution, and to provide equitable services for all of its students. Ms. Toussaint added that trying to deny racism would be an exercise in futility, and one cannot deny that injustice exists. In her message, President Smith recognized that there were different opinions, and Ms. Toussaint indicated that this is a free country where people are allowed to speak their minds.

Student Trustee Patel agreed that Dr. Smith's comments were appropriate, and recognized that being an education administrator is not easy. He indicated that we all need to speak up.

Trustee Yanow said that we are living in difficult times, and for some of us these times include a heightened feeling of being unwelcome and endangered, sometimes resulting in tragic outcomes. It is incumbent upon people in leadership positions to take a stand and to speak out. Trustee Yanow made reference to an article in the Chronicle of Higher Education related to the leadership traits that campus search committees want in a CEO, which speaks directly to this issue describing the number one quality as "an ability to lead in this era of intense social activism." The article states that in the aftermath of George Floyd's murder, it became more essential for leaders to encourage civil discourse, especially regarding systemic racism. Trustee Yanow said that Dr. Smith's letter is a spot on example of each of these abilities, and that educators have a duty to challenge the status quo that would treat a white man one way, and a black man another way. She added that President Smith's comments urge us to think about systemic racism, and the ways in which it influences other systems, including our justice system. If we continue to present Oakton as an institutions whose values include advancing equity, we need to acknowledge systemic injustice when it occurs.

Trustee Salzberg thanked members of his family who attended the meeting, especially his brother, Herman for his participation. Trustee Salzberg also thanked the Board and the College for the support received after the death of his father, Dr. Fred Salzberg, and for all the work they do to support students.

NEW BUSINESS

Discussion: Anti-Racism Statement

“The faculty, administration, and board of trustees of (insert college name) recognize that racism is pervasive in our society and that no segment of our nation is exempt, including our college. We acknowledge that students, alumni, and employees of the college, especially those who are Persons of Color, have experienced and have been hurt by marginalization, silencing, tokenism, erasure, and other damaging practices. We unconditionally reject racism in all forms and embrace the institutional change necessary to dismantle systems that perpetuate injustice and inequity.

We will listen and learn from each other and work to hear and amplify the voices of those who have been marginalized, and we will use every opportunity to create lasting change in alignment with these objectives.

This process of centering the voices of those Persons of Color is ongoing and we intend it to be a new and permanent part of our lives together.”

Discussion regarding this statement included correction/modification suggestions of language/words. Trustee Stafford asked whether this statement relates to the Strategic Plan. Chair Burns explained this is not related to the Strategic Plan; it was brought up at the ICCTA meeting in November. She indicated that Mr. Bob Thompson asked trustees at the round table to consider a statement for each individual college as related to an equity discussion during the meeting. Trustee Stafford said that one of the main goals of the Strategic Plan is equity, and asked if the Board wants to think about including such statement in the plan. Chair Burns indicated that the College does not have to wait until August to work on a statement, and that she would prefer to act on this as soon as possible. Trustee Stafford said it can still be part of the Strategic Plan to reiterate.

Trustee Yanow said she is in favor of having this statement. She, however, wonders if some of the language utilized in the example statement should be modified. The statement is in a draft form, and the College needs to put up the best possible statement. Trustee Yanow agreed with Chair Burns that the Board does not need to wait until August, but she asked to wait until the language is crafted in a more clear-worded way. Chair Burns indicated that the goal of this discussion is to determine if there are parts that can be tweaked/edited.

Trustee Bush raised a concern regarding the authorship of the draft statement. The original statement was crafted by the University of Redlands in California, and Mr. Bob Thompson removed some of the language included in that statement. Trustee Bush indicated that the Board may want to review what ICCTA approves for state-wide, and decide if we want to approve it for Oakton.

President Smith shared that the College has an Anti-Racism Team that could take a look at the draft and make suggestions. Chair Burns asked Assistant Vice President for Student Affairs/Dean of Access, Equity, and Diversity, Ms. Juletta Patrick for her input on the statement draft. Ms. Patrick was also asked to share the statement with the Anti-Racism team. Dr. Ileo Lott indicated the team is meeting on December 15 and they will review/discuss the statement, and will have information available for the next Board meeting.

12/21-1a Approval of Consent Agenda

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

- 12/21-1b Approval of Consent Agenda Items 12/21-2 through 12/21-7**
Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following items 12/21-2 through 12/21-7 as listed in the Consent Agenda.”
- 12/21-2 Ratification of Payment of Bills for November 2021**
“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,708,505.63 for all check amounts as listed and for all purposes as appearing on a report dated November 2021.”
- 12/21-3 Acceptance of Treasurer’s Report for November 2021**
“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of November 2021.”
- 12/21-4 Ratification of Actions of the Alliance for Lifelong Learning Executive Board**
“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$39,433.75 for all funds listed in items a and b.”
- 12/21-5 Supplemental Authorization to Pay Professional Personnel - Fall 2021**
“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$64,384.74 to the total amount of part-time teaching salaries paid during the fall semester 2021; the revised total payment amount is \$4,099,914.05.”
“Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$7,991.62 to the total amount of faculty overload salaries paid during the fall semester 2021; the revised total payment amount is \$608,434.26.”
- 12/21-6 Acceptance of Clinical Practice Agreements**
“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:
Basic Nursing Assistant Training and Nursing:
Warren Barr Lieberman
Health Information Technology:
Advocate Good Shepherd
Nursing:
Symphony Evanston Healthcare
Emergency Medical Technician/Paramedic:
Presence Health Network.”

12/21-7 Approval of In-District Tuition Rate for Concurrent Enrollment Students Attending In-District High Schools

“Be it resolved that effective with the spring, 2022 semester, out-of-district students who are enrolled in a concurrent enrollment course and attend an in-district high school be charged the in-district tuition rate.”

Trustee Salzberg seconded the motion.

Trustee Bush had comments regarding the approval of in-district tuition rates. She thanked Dr. Ileo Lott and Ms. Anne Brennan for bringing this to the Board, and indicated that she wanted to make sure that the policy is written in a very specific way. She made emphasis on this because of differences between townships and districts within District 535.

Trustee Bush said she is in favor of this resolution, but the policy needs to be clear.

Trustee Kotowski called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

12/21-8 Approval of Board Meetings Schedule for Calendar Year 2022

Trustee Salzberg offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby approves the established calendar of meetings of the Board for the 2022 calendar year for public notice as follows: January 18, February 15, March 15, April 26, May 24, June 28, August 16, September 20, October 18, November 15, and December 13. Time and location of all meetings will be posted as required by law.”

Trustee Kotowski seconded the motion and called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

12/21-9 Authorization to Approve December Purchases

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
12/21-9a	1	Classroom Projectors	CDW-G, LLC Vernon Hills, IL	\$66,327.60
12/21-9b	1-2	Maintenance and Restoration of Natural Areas 2-Year Contract	Bluestem Ecological Services Marengo, IL	\$158,411.00
12/21-9c	1-2	Travel Services to Africa	EDU Africa Cape Town, South Africa	\$86,590.00
			4 Seasons Travel Des Plaines, IL	\$40,000.00
12/21-9d	1	Laptop Computers	CDW-G, LLC Vernon Hills, IL	\$37,463.25
12/21-9e	1	Replacement Desktops for Computer Labs and Classrooms	CDW-G, LLC Vernon Hills, IL	\$285,540.50
GRAND TOTAL				\$674,332.25.”

Trustee Kotowski seconded the motion and called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried.

12/21-10 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a) Backup Software Support and Maintenance Renewal
- b) IP Telephony Annual Maintenance and Software Assurance Agreement
- c) Travel for Men’s Baseball Team
- d) College Relations Department Furniture Purchase
- e) Consulting Services for Accounting

12/21-11 Acceptance of Faculty Retirement

Trustee Toussaint offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of Sherrill Weaver.”

Trustee Bush seconded the motion. A voice vote was called and the motion passed unanimously.

12/21-12 Authorization to Hire Director of Campus Technologies

Trustee Yanow offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Mr. LeVon McAllister effective January 18,

2022 at an annual salary of \$130,000. That salary will be prorated for the period of January 18, 2022 through June 30, 2022.”

Trustee Kotowski seconded the motion and called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

12/21-13 Approval of Additional Payment for Two Administrators

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 approves a one-time payment of \$10,000 distributed among the following two administrators, for taking on additional responsibilities for the Black Male Academy and an Administrative Equity Audit of policy and procedures from July 2021 through June 2022.

Shedrick Daniels	\$5,000
Ruben Howard	\$5,000
Total	\$10,000.”

Trustee Kotowski seconded the motion and called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

12/21-14 Preview of New Units of Instruction

The College is proposing six new automotive certificates: a 12-credit hour Automotive Engine Certificate, a 12-credit hour Automotive Electrical Systems Certificate, a 12-credit hour Automotive Heating and Air Conditioning Certificate, a 12-credit hour Automotive Transmission and Powertrain Certificate, a 16 -hour Automotive Under Car Certificate, and a 16-credit hour Automotive Engine Performance and Emission Certificate.

12/21-15 Authorization to Name Suite 0431 at the Des Plaines Campus the PharmaCann Cannabis Cultivation Lab

Trustee Kotowski offered: “Be it resolved that in recognition and appreciation of PharmaCann Inc.’s philanthropic contributions to the Educational Foundation to support the cannabis educational programs at Oakton, Suite 0431 at the Des Plaines Campus will be named the PharmaCann Cannabis Cultivation Lab.”

Trustee Stafford seconded the motion. Trustee Kotowski called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

12/21-16 Authorization to Recognize the Service of Dr. Frederick Salzberg and other Oakton Founders

Trustee Kotowski offered: “Be it resolved that in recognition and appreciation of Dr. Frederick Salzberg and other Oakton Founders that a Founder’s Wall be created and installed in the Library at the Des Plaines Campus to recognize their contributions and service to the College.”

Trustee Stafford seconded the motion. Trustee Kotowski called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Abstain
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

12/21-17 Acceptance of Illinois Department of Commerce and Economic Opportunity – Child Care Restoration Grant Program

Trustee Toussaint offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts \$27,450.00 from the Illinois Department of Commerce and Economic Opportunity to support the Child Care Restoration program at Oakton Community College.

Trustee Salzberg seconded the motion. A voice vote was called and the motion passed unanimously.

Adjournment

Chair Burns announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, January 18, 2022 at the Des Plaines Campus.

Trustee Kotowski made a motion to adjourn the meeting, which was seconded by Trustee Yanow. A voice vote was called and the meeting was adjourned at 8:30 p.m.



Martha Burns, Board Chair



Paul Kotowski, Board Secretary

Minutes recorded by: Beatriz D. Sparks
12/2021