



**OAKTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NUMBER 535
DES PLAINES, ILLINOIS**

SINGLE AUDIT REPORT

For the Year Ended June 30, 2021



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OAKTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NUMBER 535
DES PLAINES, ILLINOIS
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1415 West Diehl Road, Suite 400
Naperville, IL 60563
630.566.8400

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**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Trustees
Oakton Community College
Community College District Number 535
Des Plaines, Illinois

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities and the discretely presented component unit of Oakton Community College - Illinois Community College District No. 535 (the College) as of and for the year ended June 30, 2021, and the related notes to financial statements, which collectively comprise of the College’s basic financial statements, and have issued our report thereon dated December 10, 2021. The financial statements of Oakton Community College Educational Foundation were not audited in accordance with *Government Auditing Standards*, and accordingly, this report does not include reporting on internal control over financial reporting or instances of reportable noncompliance associated with Oakton Community College Educational Foundation.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the College’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of College’s internal control. Accordingly, we do not express an opinion on the effectiveness of the College’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the College's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sikich LLP

Naperville, Illinois
December 10, 2021

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Naperville, IL 60563
630.566.8400

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**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH
MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER
COMPLIANCE AND REPORT ON SCHEDULE OF EXPENDITURES OF
FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE**

Board of Trustees
Oakton Community College
Community College District Number 535
Des Plaines, Illinois

Report on Compliance for Each Major Federal Program

We have audited Oakton Community College, Community College District 535’s (the College) compliance with the types of compliance requirements described on the (*OMB Compliance Supplement*) that could have a direct and material effect on each of the College’s major federal programs for the year ended June 30, 2021. The College’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

Management Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor’s Responsibility

Our responsibility is to express an opinion on compliance for each of the College’s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America: the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the College’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the College's compliance.

Opinion of Each Major Federal Program

In our opinion, Oakton Community College, Community College District 535 complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as items 2021-002 and 2021-003. Our opinion on each major federal program is not modified with respect to this matter.

The College's response to the noncompliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The College's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Management of the College is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the College's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified a certain deficiency in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as item 2021-001 that we consider to be a significant deficiency.

The College's response to the internal control over compliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The College's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Purpose of Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the business-type activities and the discretely presented component unit of the College as of and for the year ended June 30, 2021, and the related notes to financial statements, which collectively comprise the College's basic financial statements and have issued our report thereon dated December 10, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Sikich LLP

Naperville, Illinois
December 10, 2021

**Oakton Community College
District Number 535**

Schedule of Federal Expenditures of Federal Awards

Year Ended June 30, 2021

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Assistance Listing Number	Contract Number	Federal Expenditures
MAJOR PROGRAMS			
U.S. Department of Education Student Financial Aid Cluster:			
Federal Supplemental Educational Opportunity Grants	84.007	EP007A41248	\$ 281,300
Federal Pell Grant Program	84.063	EP063P2119	5,824,989
Federal Work Study Program	84.033	181CWS27	20,000
Federal Direct Student Loans	84.268	N/A	<u>436,808</u>
Total Student Financial Aid Cluster			<u>6,563,097</u>
COVID-19 Higher Education Emergency Relief Fund (CARES)- Student Portion	84.425E	P425E201160	439,727
COVID-19 Higher Education Emergency Relief Fund (CRRSSA)- Student Portion	84.425E	P425E201160	<u>834,936</u>
			1,274,663
COVID-19 Higher Education Emergency Relief Fund (CARES)- Institutional Portion	84.425F	P425F202608	1,031,222
COVID-19 Higher Education Emergency Relief Fund (CRRSSA)- Institutional Portion	84.425F	P425F202608	<u>413,341</u>
			1,444,563
Total Higher Education Emergency Relief Funds			<u>2,719,226</u>
Passed through Illinois Community College Board			
COVID-19 Governor's Emergency Education Relief (GEER) Fund	84.425C	GEER -525	<u>131,315</u>
Total Education Relief Funds			<u>2,850,541</u>
Total U.S. Department of Education (major)			<u>9,413,638</u>
Total Major Programs			<u>9,413,638</u>
NONMAJOR PROGRAMS			
U.S. Department of Education			
Adult Education - Basic Grants to States - Federal Basic	84.002A	F5350119	520,126
Adult Education - Basic Grants to States - Federal Basic Carryforward FY20	84.002A	F5350119	48,702
Adult Education - Basic Grants to States - EL Civics	84.002A	F5350119	44,860
Adult Education - Basic Grants to States - EL Civics Carryforward FY20	84.002A	F5350119	<u>3,902</u>
Passed through Illinois Community College Board			617,590
COMPASS- Center for Organizing Minority Programs to Advance Student Success	84.031L		112,891
U.S. Department of Education			
TRIO Cluster:			
TRIO - Student Support Services Carryforward FY20	84.042A	EP042A150193-18	16,471
TRIO - Student Support Services FY20	84.042A	EP042A150193-18	61,120
TRIO - Student Support Services FY21	84.042A	EP042A150193	<u>248,893</u>
Total TRIO Cluster			<u>326,484</u>
Career and Technical Education - Basic Grants to States - CTE Postsecondary	84.048	CTE53519	250,611
Career and Technical Education - Basic Grants to States - CTE Postsecondary Carryforward FY20	84.048	CTE-IG-53518	22,040
CTE Advising and Resources Grant	84.048	LEAD-53521	18,376
CTE Std Color	84.048	LEAD-53521	<u>2,430</u>
			293,457
Total U.S. Department of Education (non-major)			<u>1,350,422</u>

**Oakton Community College
District Number 535**

Schedule of Federal Expenditures of Federal Awards (Continued)

Year Ended June 30, 2021

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Assistance Listing Number	Contract Number	Federal Expenditures
NONMAJOR PROGRAMS (Continued)			
U.S. Department of Treasury Passed through Illinois Department of Commerce and Economic Opportunity COVID-19 CURES Act	21.019	CURES34	\$ 58,924
Total U.S. Department of Treasury			<u>58,924</u>
U.S. Department of Labor Customized Apprenticeship Programming-IT	17.268	53520	60,027
Total U.S. Department of Labor			<u>60,027</u>
U.S. Department of Veteran Affairs Post-9/11 Veterans Educational Assistance	64.028	N/A	113,498
Total U.S. Department of Veteran Affairs			<u>113,498</u>
National Science Foundation - Education and Human Resources Education and Human Resources - NSF Supply Chain FY20 Passed through Norco Community College	47.076	C-0005507	3,944
Education and Human Resources - NSF Supply Chain FY21 Passed through Norco Community College	47.076	DUE-1601452	134,933
Advanced Technological Education FY20	47.076	1800186	9,434
Advanced Technological Education FY21	47.076	1800186	6,368
STEM Scholars FY20	47.076	DUE-1833924	50,118
STEM Scholars FY21	47.076	DUE-1833924	61,453
Roosevelt-Noyce Grant	47.076	DIE-1660728	1,809
Total National Science Foundation - Education and Human Resources			<u>268,059</u>
U.S. Department of Homeland Security COVID-19 Disaster Grants- Public Assistance Passed through Illinois Emergency Management Agency	97.036		26,944
Total U.S. Department of Homeland Security			<u>26,944</u>
Total Nonmajor Programs			<u>1,877,874</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u><u>\$ 11,291,512</u></u>

**OAKTON COMMUNITY COLLEGE
DISTRICT NUMBER 535
DES PLAINES, ILLINOIS**

NOTES TO SCHEDULE OF FEDERAL AWARDS

June 30, 2021

Note A - Significant Accounting Policies

The accompanying schedule of expenditures of federal awards has been prepared in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board (GASB). It is a summary of the activity of the College's federal awards program prepared on the accrual basis of accounting. Accordingly, expenditures are recognized when the liability has been incurred and revenues are recognized when the qualifying expenditure has been incurred.

Note B - Federal Loan Program

For the year ended June 30, 2021, the College acted as a pass-through agency for Federal Direct Loans (subsidized and unsubsidized) to students in the amount of \$436,808.

Note C - Other Information

The College did not receive any federal insurance or federal noncash assistance and did not provide any amounts to sub-recipients.

The College did not elect to use the 10% de minimis indirect cost rate.

**OAKTON COMMUNITY COLLEGE
DISTRICT NUMBER 535
DES PLAINES, ILLINOIS**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Year Ended June 30, 2021

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: *unmodified*

Internal control over financial reporting: _____ yes X no
 Material weakness(es) identified?
 Significant deficiency(ies) identified? _____ yes X none reported

Noncompliance material to financial statements noted? _____ yes X no

Federal Awards

Internal Control over major federal programs:
 Material weakness(es) identified? _____ yes X no
 Significant deficiency(ies) identified? X yes _____ none reported

Type of auditor's report issued on compliance for major federal programs: *unmodified opinion* on Student Financial Aid Program Cluster and Higher Education Emergency Relief Funds/Governor's Emergency Education Relief Funds

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ X yes _____ no

Identification of major federal programs:

<u>Assistance Listing Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.007, 84.033, 84.063, 84.268 84.425E, 84.425F, 84.425C	Student Financial Aid Program Cluster Higher Education Emergency Relief Funds/Governor's Emergency Education Relief Funds

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee? X yes _____ no

**OAKTON COMMUNITY COLLEGE
DISTRICT NUMBER 535
DES PLAINES, ILLINOIS**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

For the Year Ended June 30, 2021

Section II - Financial Statement Findings

None

Section III - Federal Award Findings and Questioned Costs

2021-001: Return of Title IV - Student Financial Aid Cluster - Assistance Listing Number 84.007, 84.033, 84.063, 84.268, Grant Period - Year Ended June 30, 2021

Criteria: According to 34 CFR 668.22, the College is responsible to correctly determine the amount of Title IV earned by student and the remaining portion is to be timely returned to the U.S. Department of Education.

Condition/Context: During our Return of Title IV Fund testing, we noted that the College did not return Title IV Student Financial Aid in the required time frame for four out of twenty-five students we tested. We consider the untimely returns of Return of Title IV to be a significant deficiency relating to the Special Tests and Provisions Compliance Requirement.

Sample				Population from which the Sample was drawn	
Sample Description	OPEID	Students Receiving Pell (#)	Pell Disbursed (\$)	Students Receiving Pell (#)	Pell Disbursed (\$)
Return of Title IV Sample	00989600	25	8,650	1,779	\$5,824,999

Finding Number	Student Identifier	OPEID	Pell Disbursed (\$)	Pell Under-payment (\$)	Pell Over-payment (\$)
2021-001	3	00989600	\$0	\$544	
2021-001	11	00989600	\$600		\$297
2021-001	18	00989600	\$1,224		\$606
2021-001	21	00989600	\$0	\$933	

**OAKTON COMMUNITY COLLEGE
DISTRICT NUMBER 535
DES PLAINES, ILLINOIS**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

For the Year Ended June 30, 2021

Section III - Federal Award Findings and Questioned Costs (Continued)

2021-001: Return of Title IV - Student Financial Aid Cluster - Assistance Listing Number 84.007, 84.033, 84.063, 84.268, Grant Period - Year Ended June 30, 2021

Statistical sampling was not performed in the selection of the sample.

Questioned Costs: \$903

Effect: The College did not return unearned Title IV Funds to the U.S. Department of Education within the required time frame for four out of the twenty-five students tested.

Cause: The College's internal controls did not detect errors that the Title IV funds were not returned in the required time frame.

Recommendation: We recommend the various departments with the College responsible for identifying students who have ceased attendance coordinate with the financial aid and finance departments to ensure that the calculation of the Return of Title IV is accurate and the funds returned timely.

Views of Responsible Officials: Management agrees with the Single Audit finding and responses are found in the Correction Action Plan.

2021-002 Student Verification - Student Financial Aid Cluster Assistance Listing Number 84.007, 84.033, 84.063, 84.268, Grant Period - Year Ended June 30, 2021

Criteria: According to 34 CFR 690.63 students may qualify for a maximum Pell Grant award of \$6,345 for an award year. The maximum amount is awarded to students with a zero Expected Family Contribution (EFC) and full-time enrollment status. Students with less than full-time enrollment or more than a zero EFC are eligible for a reduced Pell award.

**OAKTON COMMUNITY COLLEGE
DISTRICT NUMBER 535
DES PLAINES, ILLINOIS**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

For the Year Ended June 30, 2021

Section III - Federal Award Findings and Questioned Costs (Continued)

2021-002 Student Verification - Student Financial Aid Cluster Assistance Listing Number 84.007, 84.033, 84.063, 84.268, Grant Period - Year Ended June 30, 2020

Condition: During our student file testing we noted one student out of forty had verification completed incorrectly where the student EFC changed which affected their Pell grant eligibility. Based on the student's enrollment status and need, the College under awarded the student by \$150. We consider this to be an instance of noncompliance relating to the Eligibility Compliance Requirement.

Sample				Population from which the Sample was drawn	
Sample Description	OPEID	Students Receiving Pell (#)	Pell Disbursed (\$)	Students Receiving Pell (#)	Pell Disbursed (\$)
Eligibility Sample	00989600	26	\$84,037	1,779	\$5,824,999

Finding Number	Student Identifier	OPEID	Pell Disbursed (\$)	Pell Under-payment (\$)	Pell Over-payment (\$)
2021-002	18	00989600	\$1,311	\$150	

Statistical sampling was not used when making sample selections.

Questioned Costs: \$0

Effect: One student received an incorrect amount of Pell award and was under awarded an amount of \$150.

Cause: The College's internal controls did not identify that the incorrect amount of Pell grant was awarded to the student. According to the Department of Education's Pell matrix chart, the student was under awarded Pell in the amount of \$150.

**OAKTON COMMUNITY COLLEGE
DISTRICT NUMBER 535
DES PLAINES, ILLINOIS**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

For the Year Ended June 30, 2021

Section III - Federal Award Findings and Questioned Costs (Continued)

2021-002 Student Verification - Student Financial Aid Cluster Assistance Listing Number 84.007, 84.033, 84.063, 84.268, Grant Period - Year Ended June 30, 2021

Recommendation: We recommend the College closely monitor all student's enrollment status to ensure all students receiving financial aid are disbursed the correct amount.

Views of Responsible Officials: Management agrees with the Single Audit finding and a response is included in the Corrective Action Plan.

2021-003 HEERF Reporting - Higher Education Relief Funds Assistance Listing Number 84.425E, 84.425F, 84.425C, Grant Period - Year Ended June 30, 2021

Criteria: A College receiving funds under Section 18004 of the Act must submit, in a time and manner required by the Department of Education, a report to the Department of Education describing the use of funds distributed from Higher Education Emergency Relief Fund (HEERF) Grants. Further, Colleges that received HEERF I 18004(a)(1) Student Aid Portion award to publicly post the required seven reporting items on their website, as an initial report under Section 18004(e) of CARES Act, no later than thirty days after award, and update that information every forty-five days thereafter. On August 31, 2020, the Department of Education decreased the frequency of reporting after the initial thirty-day period from every forty-five days thereafter to ten days after the end of every calendar quarter. An College must publicly post Quarterly Budget and Expenditure Reporting forms within 10 days of every quarter to satisfy the quarterly Institutional Portion reporting requirements.

Condition: The College failed to post public records for the September 30, 2020 and December 31, 2020, quarterly reporting periods in a timely manner.. We consider this to be an instance of noncompliance relating to the Reporting Compliance Requirement.

Effect: The result is that the College did not post the required information to their website in a timely fashion.

Cause: The condition was an administrative oversight.

Recommendation: We recommend the College increase controls over reporting.

Views of Responsible Officials: Management agrees with the Single Audit finding and a response is included in the Corrective Action Plan.

**OAKTON COMMUNITY COLLEGE
DISTRICT NUMBER 535
DES PLAINES, ILLINOIS**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

For the Year Ended June 30, 2021

Section IV - Prior Year Audit Findings

2020-001 Incorrect Direct Loans Disbursement Amount - Student Financial Aid Cluster Assistance Listing Number 84.007, 84.033, 84.063, 84.268, Grant Period - Year Ended June 30, 2020

Criteria: According to 34 CFR 685.203 an eligible independent student in their second year of school can borrow up to \$4,500 in Subsidized Direct Loans and \$6,000 in Unsubsidized Direct Loans.

Condition: During our student file testing we noted one student out of forty was disbursed the incorrect Direct Loan amount. Based on the student's enrollment status and need this student was eligible for \$4,500 in Direct Loans, \$4,000 in Subsidized and \$500 in Unsubsidized; however, the College only awarded Unsubsidized loans which resulted in an under award of \$1,979 in Subsidized Loans and an over award of \$1,979 in Unsubsidized Loans. We consider this error in awarding to be an instance of noncompliance of the Eligibility Compliance Requirement.

Sample			Population from which the Sample was drawn			
Sample Description	Related Compliance Requirement	OPEID	Students Receiving Loans (#)	Loans Disbursed (\$)	Students Receiving Loans (#)	Loans Disbursed (\$)
Eligibility Sample	Eligibility	00989600	23	\$101,881	74	\$558,493

**OAKTON COMMUNITY COLLEGE
DISTRICT NUMBER 535
DES PLAINES, ILLINOIS**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

For the Year Ended June 30, 2021

Section IV - Prior Year Audit Findings (Continued)

2020-001 Incorrect Direct Loans Disbursement Amount - Student Financial Aid Cluster Assistance Listing Number 84.007, 84.033, 84.063, 84.268, Grant Period - Year Ended June 30, 2020 (Continued)

Finding Number	Related Compliance Audit Requirement	Student Identifier	OPEID	Loans Disbursed (\$)	Subsidized Loan Under-payment (\$)	Unsubsidized Loan Over-payment (\$)
2020-001	Eligibility	27	00989600	\$4,454	\$1,979	\$1,979

Statistical sampling was not used when making sample selections.

Questioned Costs: \$0

Effect: A student was under awarded Subsidized Direct Loans in the amount of \$1,979 and over awarded Unsubsidized Direct loans in the amount of \$1,979.

Cause: The College's internal controls did not identify the fact that the student was under awarded Subsidized Direct Loans in the amount of \$1,979 and over awarded Unsubsidized Direct loans in the amount of \$1,979.

Recommendation: We recommend the College closely monitor all students who receive direct loans and verify that they receive the proper amount of Subsidized and Unsubsidized Direct Loans.

Views of Responsible Officials: Management agrees with this finding and response is included in Corrective Action Plan.

2021 Update

This finding was not repeated for the Year Ended June 30, 2021.

**OAKTON COMMUNITY COLLEGE
DISTRICT NUMBER 535
DES PLAINES, ILLINOIS**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

For the Year Ended June 30, 2021

Section IV - Prior Year Audit Findings (Continued)

2020-002 Student Verification - Student Financial Aid Cluster Assistance Listing Number 84.007, 84.033, 84.063, 84.268, Grant Period - Year Ended June 30, 2020

Criteria: According to 34 CFR 690.63 students may qualify for a maximum Pell Grant award of \$6,195 for an award year. The maximum amount is awarded to students with a zero Expected Family Contribution (EFC) and full-time enrollment status. Students with less than full-time enrollment or more than a zero EFC are eligible for a reduced Pell award.

Condition: During our student file testing we noted one student out of forty had verification completed incorrectly where the student had education credits that were not reported which affected their Pell grant eligibility. Based on the student's enrollment status and need, the College under awarded the student by \$37. We consider this to be an instance of noncompliance relating to the Eligibility Compliance Requirement.

Sample				Population from which the Sample was drawn	
Sample Description	OPEID	Students Receiving Pell (#)	Pell Disbursed (\$)	Students Receiving Pell (#)	Pell Disbursed (\$)
Eligibility Sample	00989600	28	\$36,284	2,073	\$6,472,348

Finding Number	Student Identifier	OPEID	Pell Disbursed (\$)	Pell Under-payment (\$)	Pell Over-payment (\$)
2020-002	26	00989600	\$1,930	\$37	

Statistical sampling was not used when making sample selections.

Questioned Costs: \$0

Effect: One student received an incorrect amount of Pell award and was under awarded an amount of \$37.

**OAKTON COMMUNITY COLLEGE
DISTRICT NUMBER 535
DES PLAINES, ILLINOIS**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

For the Year Ended June 30, 2021

Section IV - Prior Year Audit Findings (Continued)

2020-002 Student Verification - Student Financial Aid Cluster Assistance Listing Number 84.007, 84.033, 84.063, 84.268, Grant Period - Year Ended June 30, 2020 (Continued)

Cause: The College's internal controls did not identify that the incorrect amount of Pell grant was awarded to the student. According to the Department of Education's Pell matrix chart, the student was under awarded Pell in the amount of \$37.

Recommendation: We recommend the College closely monitor all student's enrollment status to ensure all students receiving financial aid are disbursed the correct amount.

Views of Responsible Officials: Management agrees with the Single Audit finding and a response is included in the Corrective Action Plan.

2021 Update

This finding was repeated for the Year Ended June 30, 2021 as finding 2021-002.



Office of Student Financial Assistance 1600 East Golf Road
Des Plaines, Illinois 60016
847.635.1708
Fax 847.635.1706

OAKTON COMMUNITY COLLEGE

Corrective Action Plan

For the Year Ended June 30, 2021

2021-001: Return of Title IV - Student Financial Aid Cluster - Assistance Listing Number 84.007, 84.033, 84.063, 84.268, Grant Period - Year Ended June 30, 2021

Condition Found

During our Return of Title IV Fund testing, we noted that the College did not return Title IV Student Financial Aid in the required time frame for four out of twenty-five students we tested. We consider the untimely returns of Return of Title IV to be a significant deficiency relating to the Special Tests and Provisions Compliance Requirement.

Corrective Action Plan

This error occurred only in the spring 2021 semester as a result of a personnel transition. To resolve this finding, the Financial Aid Manager met with the Technical Specialist to provide immediate refresher training since the Technical Specialist is responsible for reviewing all Financial Aid Advisers' calculations, finalizing disbursements, and reporting dollar changes to the U.S. Department of Education.

Each Return of Title IV calculation was calculated correctly, and all dollars were reported correctly to the U.S. Department of Education; they were just reported outside the 45-day requirement. The Technical Specialist reviewed all Return of Title IV calculations from the spring 2021 semester and 16 out of 123 calculations were reported late, or 13%.

The Financial Aid Manager also met with the financial aid advisors to share the finding, review process, and emphasize importance of completing Return of Title IV calculations in a timely manner.

Responsible Person for Corrective Action Plan

Financial Aid Technical Specialist
Manager of Student Financial Assistance
Registrar/Director of Student Financial Support

Implementation Date of Corrective Action Plan

June 9, 2021 – Financial Aid Manager met with Technical Specialist to review process and timeline of Return of Title IV calculations

July 1, 2021 – Internal Training with Financial Aid Advisers

OAKTON COMMUNITY COLLEGE

Corrective Action Plan

For the Year Ended June 30, 2021

2021-002 Student Verification - Student Financial Aid Cluster Assistance Listing Number 84.007, 84.033, 84.063, 84.268, Grant Period - Year Ended June 30, 2021

Condition Found

During our student file testing we noted one student out of forty had verification completed incorrectly where the student EFC changed which affected their Pell grant eligibility. Based on the student's enrollment status and need, the College under awarded the student by \$150. We consider this to be an instance of noncompliance relating to the Eligibility Compliance Requirement.

Corrective Action Plan

In response to this finding, Oakton Community College immediately updated the verification on the federal financial aid application/institutional student aid report (ISIR), updated the federal Pell grant award, disbursed the additional Pell to the student, and reported the subsequent adjustment to COD on April 29, 2021. The Financial Aid Manager also met with the financial aid advisors to share the finding, and discuss our verification policies and the importance of accuracy when verifying students' application data.

Responsible Person for Corrective Action Plan

Manager of Student Financial Assistance
Registrar/Director of Student Financial Support

Implementation Date of Corrective Action Plan

April 29, 2021 – Student Record Adjustment
July 1, 2021 – Internal Training with Financial Aid Advisers

OAKTON COMMUNITY COLLEGE

Corrective Action Plan

For the Year Ended June 30, 2021

**2021-003 HEERF Reporting - Higher Education Relief Funds Assistance Listing
Number 84.425E, 84.425F, 84.425C, Grant Period - Year Ended June 30, 2021**

Condition Found

The College failed to post public records for the September 30, 2020 and December 31, 2020, quarterly reporting periods in a timely manner. We consider this to be an instance of non-compliance relating to the Reporting Compliance Requirement.

Corrective Action Plan

To ensure compliance, the Budget and Accounting Services department has incorporated HEERF reporting due dates into its operational calendar. The budget/accounting team reviews the calendar weekly. Institutional HEERF reports for the March 31, 2021 and June 30, 2021 reporting periods were posted timely. Future reports will continue to be posted by the due date.

Responsible Person for Corrective Action Plan

Controller, Budget and Accounting Services
Budget and Analysis Manager, Budget and Accounting Services

Implementation Date of Corrective Action Plan

April 10, 2021