



Minutes of the August 20, 2024 Regular Meeting of the Board of Trustees of Community College District 535

The 801st meeting of the Board of Trustees of Community College District 535 was conducted on August 20, 2024 at the Des Plaines campus of Oakton College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

Chair Toussaint called the meeting to order at 5:29 p.m. in room 1502. Trustee Bashiri-Remetio called the roll:

Ms. Marie Lynn Toussaint	Chair	Present
Ms. Martha Burns	Vice Chair	Present
Ms. Theresa Bashiri-Remetio	Secretary	Present
Dr. Gail Bush		Present
Mr. Benjamin Salzberg		Present
Mr. William Stafford		Present
Dr. Wendy Yanow		Present
Mr. Franklin Ocaña	Student Trustee	Present

Chair Toussaint asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of reviewing closed session minutes of June 25, 2024; and considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, and pending litigation.

Trustee Stafford made the motion, seconded by Trustee Salzberg. Trustee Bashiri-Remetio called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Ocaña	Aye

Also present in room 1502 were Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Johanna Fine, Chief Human Resources Officer; Michele Roberts, Vice President for Administrative Affairs, and Dr. Judy Mitchell.

At 5:55 p.m., Chair Toussaint asked for a motion to adjourn the closed session meeting. Trustee Yanow made the motion which was seconded by Trustee Salzberg. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Toussaint called the regular meeting of the Board of Trustees to order at 6:06 p.m. in room 1506.

Trustee Bashiri-Remetio called the roll:

Ms. Toussaint	Chair	Present
Ms. Burns	Vice Chair	Present
Ms. Bashiri-Remetio	Secretary	Present
Dr. Bush		Present
Mr. Salzberg		Present
Mr. Stafford		Present
Dr. Yanow		Present
Mr. Ocaña	Student Trustee	Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Johanna Fine, Chief Human Resources Officer; Dr. Ileo Lott, Provost and Vice President for Academic Affairs; Michele Roberts, Vice President for Administrative Affairs; and Katherine Sawyer, Chief Advancement Officer.

Administrators: Robyn Bailey, Director of Operations; Marc Battista, Associate Vice President for Academic Affairs; Dr. Karl Brooks, Vice President for Student Affairs; Steve Butera, Director of Communications and External Relations; Dr. Rick Daniels, Director of Institutional Equity and Inclusion; Johanna Fine, Chief Human Resources Officer; Dr. Mia Hardy, Dean of Liberal Arts; Dr. Ruben Howard II, Dean of Business and Career Technologies; Matthew Huber, Dean of Enrollment Management; Dr. Jesse Ivory, Assistant Vice President for Workforce Innovation and Strategic Partnerships; Jake Jeremiah, Dean of Library; Dr. Andrea Lehmacher, Director of Marketing; Dr. Ileo Lott, Provost and Vice President for Academic Affairs; Dr. Alauna McGee, Assistant Vice President for Academic Affairs and College Transitions; Christine Paciero, Director of Oakton Athletics; Dr. Jim Rabchuk, Dean of STEM; Michele Roberts, Vice President for Administrative Affairs; Delia Rodriguez, Dean of Adult and Continuing Education; Katherine Sawyer, Chief Advancement Officer; Dan Weber, Registrar and Director of Registrar Services; Ella Whitehead, Assistant Director of Enrollment for Equity Outreach; and Andy Williams, Controller.

Union Leaders: Jennifer Crowley, Classified Staff Association; Mary Hope Griffin, Adjunct Faculty Association; and Suzanne Ziegenhorn, Faculty Association.

Faculty: Olabisi Adenekan, English; Brittany Coleman, Library; Carla Ferguson, Nursing; Chris Hirst, Air Conditioning Heating and Refrigeration Technology; Camille Harrison, Modern Languages; Khursheed Ichhaporia, Biology; Paula Jenkins, Management; Mary Johannesen-Schmidt, Psychology; Matthew Lee, Mathematics; David Lewis, Management and Marketing; Richard Lyon, Human Services; Kate Magnusson, English; Gary Mines, Chemistry; Patrick O'Donnell, Philosophy; Katherine Schuster, Education and Global Studies; William Strond, Biology; and Leslie Van Wolvelaar, Accounting.

Staff: Philip Cronin, Campus Technologies; Chris Dentamaro, Access and Disability Resource Center; John Donoghue, Facilities; Ernest Gest, Facilities; Julia Gray, Information Technology; Lea Hartono, Academic Affairs; Thomas Hicks Jr., Learning and Testing; Janeen Jackson, BLACK Student Success; Ewa Lyczewska, Marketing and Communications; Gabrielle O'Connor, Student Life and Campus Inclusion; Vinita Shah, Campus Technologies; Linda Sloan, Payroll; Beatriz Sparks, President's Office; Evelyn Tsai, Health and Counseling Services; and Kristin Wirth, Procurement.

Students: Eddie Larios and Margo Mattenson.

Guests: Dr. Judy Mitchell.

Pledge of Allegiance – Trustee Salzberg led the pledge.

Land Acknowledgment – Trustee Stafford read the Land Acknowledgment.

Approval of Minutes

Chair Toussaint asked a motion for the approval of the minutes of the June 25, 2024 regular meeting of the Board of Trustees, and the June 25, 2024 committee of the whole meeting of the Board of Trustees. Trustee Stafford made the motion. Trustee Yanow seconded the motion. A voice vote was called and the minutes were unanimously approved.

Statement by the President

Condolences

- To the family of adjunct faculty Leslie Dubin (business) who passed away on June 30. Leslie was the recipient of the Ray Hartstein Teaching Excellence Award in 2014.
- To the family of Mary Reinke, former executive assistant in the President's Office, who passed away on August 2.
- To Katherine Schuster, Distinguished Professor on the passing of her mother in law Adeline Schuster on August 11.

- To the family of English tutor Clay Cooper who passed away on August 11.

Congratulations

- To Juleya Woodson, Project Manager of the Workforce Equity Initiative on the birth of daughter, Kaley Amore, on June 28.
- The Oakton College Educational Foundation Board of Directors received the John W. Nason Award for Board Leadership by the Association of Governing Boards of Universities and Colleges (AGB). The Nason Award is presented to higher education governing boards that demonstrate exceptional leadership and initiative.

Employee Recognitions

- NISOD (National Institute for Staff and Organizational Development) recognizes faculty and staff who have demonstrated an outstanding commitment and contribution to their students and colleagues. Oakton's honorees this year are:
 - Olabisi Adenekan, Professor of English
 - Chris Dentamaro, Accessibility Specialist
 - Thomas Hicks Jr., Manager of the Learning Center and Interim Director of Student Engagement
 - Paula Jenkins, Lecturer in Business
 - Matthew Lee, Associate Professor Mathematics
 - Richard Lyon, Lecturer in Business and Career Technologies
 - Cynthia Mckeag-Tsukamoto, Senior Lecturer in Liberal Arts
 - Kristi Zenchak, Professor of Biology
- The following full-time faculty members have achieved Distinguished Professor Status: Tom Bowen, Tina Fahkrid-Deen, Megan Klein, Nizar Handzic, Ivan Temesvari, Donna Dickson, Jhosa Pagulayan, and Suzi Ziegenhorn.
- The following adjunct faculty members have earned the Senior Lecturer designation demonstrated by over 22 semesters of service, consistent professional development, and strong classroom performance: Danielle Dickerson, Michael Durso, Avis Gibons, Mary Hope Griffin, Kristine Lefebber, Rondell Merrill, Mary Obernesser, Teresa Parod, Soraya Salmasi, Rebecca Sedam, Sebastian Szczepanski, Jack Taha, and Ruth Whitney
- CIS adjunct professor Marc Buslik, received two awards including the American Society of Criminology, 2023 Innovation in Policing and the Academy of Criminal Justice Sciences, 2024 Leadership and Innovation. Marc, a retired police officer, received these awards based on the police mental health response program that he created for people in crisis during his last assignment as commander of the police district on the northside of the city.

Athletic Recognitions

- Nikhil Thomas (Men's Tennis) received the Dick Durrant Academic Award.
- The men's golf team received the NJCAA Academic Team Award.
- There were 26 ISCC All-Conference Academic Award winners and 20 NJCAA All-American Academic Award winners. Check the Oakton Owls website.

Happenings

- Last week was the kick off to the new academic year. President Smith thanked everyone who helped to coordinate a meaningful week including the all-college opening day event followed by orientation week professional development sessions.
- Yesterday was the first day of the fall semester. It is wonderful to have classrooms and hallways bustling with students!
- First Generation Student Welcome on August 27 at 1 p.m. in Room 1610. The goal of the event is to inspire a welcoming environment for students and offer resources for the semester.

- Fall Fest on August 28 (Skokie) and August 29 (Des Plaines). Enjoy fun games, giveaways, music and food, and learn more about student clubs, organizations, campus services and programs that support student success at Oakton College. Bring your Student ID to grab food and participate in activities.

Educational Foundation Liaison Report

The Foundation held a Nason Award Celebration on July 26 with Board leaders and close friends of the foundation to receive the award from the Association of Governing Board's COO, Dr. Mary Papazian. During the event, Foundation Board President Julie Fenton announced a \$100,000 gift challenge to grow the endowment of the General Scholarship fund so it is available to support students of today and tomorrow. Contributions to the General Scholarship endowment will be doubled through this gift throughout this academic year.

The Board's Leadership Giving campaign is in full swing, with over 60% participation and gift commitments to date. The Foundation Board expects 100% participation by their Board Directors and invites the Board of Trustees to join them by contributing to the Educational Foundation to set the pace of giving for the new year.

The Foundation is off to an excellent year from a fundraising standpoint having already reached 18% of their contributions goal in the first 45 days of the fiscal year. In addition to the \$100,000 gift from an anonymous donor to serve as a match challenge for the General Scholarship Endowment, other notable commitments since the last update to the Trustees include:

- A \$10,500 gift from Foundation Board Director Scott Hurwitz and his wife Kelly to launch a scholarship that provides resources for students from at-risk communities with preference for Evanston residents,
- A \$10,000 gift from Robbins Schwartz to sponsor Foundation events throughout the new fiscal year,
- A \$10,000 gift from the estate of Frank Chulay, a former mayor of Lincolnwood and adjunct faculty member, to grow the endowment of the scholarship in his name for students who participate in student government or are pursuing a degree in political science,
- A \$6,000 gift from Dr. Tom TenHoeve, Oakton's second president, to grow the endowment of the scholarship in his name,
- And a \$2,000 contribution for the Consulate General of Mexico in Chicago that is being matched by the Educational Foundation to provide scholarship support to traditional-age students of Mexican heritage or nationality.

The Foundation welcomed new Board Director Stefan Johnson in July. Stefan is the Manager of Human Resources and Director of Security at Abt Electronics in Glenview.

The Board's next quarterly meeting will take place on September 4 and the annual Joint meeting between the Foundation Board and Board of Trustees is scheduled for Tuesday, September 17 at 4 p.m.

Student Trustee Report

Mr. Franklin Ocaña II shared that the fall 2024 semester has started, and there are different activities planned on campus to welcome students. Fall Fest is scheduled for August 28 at the Skokie campus, and August 29 at the Des Plaines campus; he invited everyone to attend. He thanked faculty, staff and students for their attendance today's meeting.

Student Spotlight

Margot Mattenson is a United States Navy Veteran, and a Naval Sea Cadet Volunteer Instructor. She is currently serving as the Student Government Association Vice President. After her service, Margot knew she would attend Oakton College, as she had been taking classes while stationed overseas, and she was hired as a student employee in the Office of Student Life and Campus Inclusion. However, Margot shared that transitioning to civilian life was challenging after a PTSD diagnosis, which made her feel alone and isolated. Fortunately, she had the support of people like Professor Bob Gynn, Victoria Przybyl in Student Affairs, and her friends. Oakton provided Margot with a safe environment to acclimate to civilian life, and helped her regain her purpose thanks to the encouragement of Oakton faculty and staff members. Her goal is to obtain a Ph.D. and become a professor of English.

Trustee Toussaint thanked Margot for her service.

Comments by the Chair

Chair Toussaint welcomed everyone to the new academic year, and indicated that she is looking forward to another year of excellence. As an immigrant, she knows many people who attended Oakton, and realizes the importance of community colleges as institutions that provide a key opportunity for education.

Trustee Comments

Trustee Yanow thanked Dr. Rick Daniels and Oakton for developing the 2024-2026 Equity Plan. She said that she is looking forward to opportunities to engage in equity work.

Trustee Burns echoed Trustee Yanow’s comments, and indicated that she participated in a meeting where a mandated equity plan was discussed, and is glad to see the document finalized at Oakton to solidify the work that has been done for years. She also shared positive comments about Oakton’s current marketing efforts to highlight students’ experiences.

Public Participation – None

Board Report: Strategic Workforce Partnership Update

Dr. Jesse Ivory, Assistant Vice President for Workforce Innovation and College Partnerships

Commitment to Partnership for Impact & Vision 2030 Alignment

At Oakton College, strategic partnerships are vital to our mission of transforming lives through education and workforce development. With over **100 partnerships/connections**, these collaborations help us:

- Drive employment outcomes for students
- Enhance student recruitment
- Provide comprehensive student support

Together, they keep Oakton at the forefront, creating meaningful opportunities for our students.

Strategic Partnerships

Partner

City of Evanston
 Infant Welfare Society of Evanston
 D219/Residence Inn
 LRS Management
 Pacific Northwest National Laboratory
 Louis Gunz
 Northwestern Pathway
 Evanston Latinos/IWSE
 Youth Job Center
 City of Evanston Human and Health Services
 Evanston Cradle to Career
 Trade Collective
 Moran Center
 Evanston Public Library
 UIC

Initiative

Evanston Responders Program
 Childcare Worker Pathways
 Hospitality Pathways for Neurodiverse Learners
 Mechanics and Drivers Training
 DEWWIND Project
 Regis Manufacturing Workforce Development
 BNAT Completers to Medical Assistants
 ESL and ECE Bilingual Pathway
 Ongoing Partnership Expanding to Training Services
 Workforce Development Collaboration
 Educational and Career Development
 Traded Skilled Labor Development
 Legal and Social Support Services for Students
 Community Education Partnership
 Equipment Distribution for Cannabis Program

Small Business Development Center

- **120 Clients Served:** We have supported 120 local businesses, helping them grow and succeed.
- **Advancing Equity:** 25% of the businesses are minority-owned, and 65% are women-owned, demonstrating our commitment to diversity, inclusion, and gender equity.

The Illinois SBDC at Oakton College is doing the work to ensure successful collaborations. Through the partnership with Kellogg School of Management, clients have access to advisors who are industry experts in data

analysis, business and financial planning, website and social media design and cyber security. Clients are able to work 1:1 with the advisor and are able to transition through the advisors based on need.

Workforce Equity Initiative (WEI) Partnerships

Our Workforce Equity Initiative has partnered with over 90 employers to create valuable job opportunities for our students. Key hires include:

- Advocate Health: 12 students
- Endeavor Health: 8 students
- Schneider National: 7 students
- Western Express: 6 students
- Roehl Transport: 3 students

WEI Impact and Achievements

- Employment Rate: Over 140 students employed (81+% employment rate overall and 83% employment rate for BIPOC students)
- \$5.6 million in combined total salaries

Highlights

- **Northwestern Medicine Partnership**
 - CNA To MA Apprenticeship preparing students for Medical Assistant role. Part of a larger future pathway.
 - Future Growth: Anticipating more students next year, including ETHS BNAT students and Adult Ed ICAP completers.
- **D219 Partnership**
 - Collaborating with D219 and Residence Inn to provide pathways into hospitality careers for neurodiverse learners.
 - Impact:
 - Eight (8) initial students. Two (2) hired at the Residence Inn.
 - Expansion of new partners to include Walsh Academy in Niles and Orchard Academy in Skokie as well as Chicago Marriott Suites, O'Hare
- **Evanston Latinos ECE Pathway**
 - Combining ESL and ECE classes to create a seamless educational pathway for ESL/bilingual students.
 - **Impact:** Starting a cohort of 17 workforce-ready students for Gateways Level 1, leading into opportunities for employment

NEW BUSINESS

8/24-1a Approval of Consent Agenda

Trustee Stafford offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Salzberg seconded the motion. A voice vote was called and the motion passed unanimously.

8/24-1b Approval of Consent Agenda Items 8/24-2 through 8/24-8

Trustee Yanow offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 8/24-2 through 8/24-8 as listed in the Consent Agenda."

8/24-2 Ratification of Payment of Bills for June 2024

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the

amount of \$10,808,082.85 for all check amounts as listed and for all purposes as appearing on a report dated June 2024.”

8/24-3 Acceptance of Treasurer’s Report for June 2024

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of June 2024.”

8/24-4 Acceptance of Quarterly Report on Investments

“Be it resolved that the Board of Trustees of Community College District 535 accepts the Quarterly Report on Investments for filing.”

8/24-5 Approval of Budget Transfers

“Be it resolved that the Board of Trustees of Community College District 535 approves budget transfers in accordance with Illinois Compiled Statutes 110 ILCS 805/3-20.1, as listed originally in the FY2024 Budget approved by the Board in June 2023:

Education Fund-01:	\$ 1,369,749
to and from 01 accounts as listed on pages 3-13 of item 8/24-5 in the August 2024 agenda book	
Operations & Maintenance Fund-02:	316,548
to and from 02 accounts as listed on pages 13-14 of item 8/24-5 in the August 2024 agenda book	
O & M Fund (Restricted)-03:	281,974
to and from 03 accounts as listed on page 15 of item 8/24-5 in the August 2024 agenda book	
Auxiliary Enterprises Fund-05:	267,779
to and from 05 accounts as listed on pages 15-17 of item 8/24-5 in the August 2024 agenda book.	
Total:	\$ 2,236,050.”

8/24-6 Supplemental Payment of Professional Pay – Summer 2024

“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$294,768.30 to the total amount of part-time teaching salaries paid during the summer 2024 semester. The revised, total payment amount is \$1,675,012.58.”

“Be if further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$42,947.95 to the total amount of faculty overload salaries paid during the summer 2024 semester. The revised, total payment amount is \$2,109,258.74.”

8/24-7 Approval of Clinical Practice Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

- Fire Science Program (1)
- Medical Assistant Program (1)
- Nursing (1).”

8/24-8 Approval of Memorandum of Understanding between YWCA Evanston/North Shore and Oakton College

“Be it resolved that the Board of Trustees of Community College District 535 approves the Memorandum of Understanding between Oakton College and YWCA Evanston/North Shore.”

Trustee Stafford seconded the motion. Trustee Bashiri-Remetio called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye

Dr. Bush Aye
 Mr. Salzberg Aye
 Mr. Stafford Aye
 Ms. Toussaint Aye
 Dr. Yanow Aye

The motion carried. Student Trustee Ocaña favored the resolution.

8/24-9 Authorization to Approve August Purchases

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
8/24-9a	1	Illinois Community College Risk Management Consortium (ICRMC) – One-Year Renewal	Illinois Community College Risk Management Consortium c/o Nugent Consulting Group Northbrook, IL	\$967,752.00
8/24-9b	1	Splunk Software License, Updates and Support – One-Year Renewal	Optiv Security, Inc. Denver, CO	\$34,876.80
8/24-9c	1	Adobe Creative Cloud Software Lease and Support – One-Year Renewal	JensenIT, Inc. Des Plaines, IL	\$56,160.00
8/24-9d	2	Information Technology Services Management (ITSM) System – Five-Year Contract	TeamDynamix Columbus, OH	\$556,943.36
8/24-9e	2	Plagiarism Prevention Software – Three-Year Contract	Turnitin, LLC Oakland, CA	\$95,725.00
8/24-9f	1	Temporary Staffing Services for Interim Chief of Police	MGT of America Consulting, LLC Northfield, IL	\$125,000.00
GRAND TOTAL				\$1,836,457.16.”

Trustee Bashiri-Remetio seconded the motion and called the roll:

Ms. Bashiri-Remetio Aye
 Ms. Burns Aye
 Dr. Bush Aye
 Mr. Salzberg Aye
 Mr. Stafford Aye
 Ms. Toussaint Aye
 Dr. Yanow Aye

The motion carried. Student Trustee Ocaña favored the resolution.

8/24-10 Ratification for the Purchase of Radio Frequency Identification (RFID) Security Tag Conversion for the Learning Commons Collection

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the Ratification for the purchase of the RFID Tag Conversion for the Learning

Commons Collection with Bibliotheca, LLC, 3169 Holcomb Bridge Rd, Suite 206, Norcross, GA 30071, for a total not to exceed \$30,093.73.”

Trustee Bashiri-Remetio seconded the motion and called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

8/24-11 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. Diploma Services – Three-Year Contract
- b. Oakton College Health Career Equipment Purchases
- c. Thomas Reuters – Westlaw Digital Subscription for Paralegal Studies Program
- d. Ad Astra Software Maintenance and Support
- e. AMSA S.A.F.E
- f. Modern Campus Destiny Solutions – Five-Year Renewal
- g. Ventrac Snow Machine
- h. ABI Force Z-23 Infield Machine

8/24-12 Authorization to Approve Tentative Collective Bargaining Agreement between the Oakton College Board of Trustees and the Oakton Community College Faculty Association

Trustee Bashiri-Remetio offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the tentative agreement with the Oakton Community College Faculty Association (OCCFA-IEA-NEA), effective August 20, 2024 through August 19, 2028.”

Trustee Yanow seconded the motion. Trustee Bashiri-Remetio called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

8/24-13 Resolution Designating Date, Time, and Place for Filing Board of Trustees Nominating Petitions

Trustee Stafford offered:

“WHEREAS, an election is to be held in Community College District No. 535 on April 1, 2025, for the election of two members of the Board of Trustees, each to serve for a term of six years; and,

WHEREAS, the Election Code and the Public Community College Act direct the Board Secretary to perform certain functions with respect to the receipt and filing of nominating petitions and statements of candidacy, or to designate a representative to perform such functions; and,

WHEREAS, the Board finds it convenient and necessary to designate a member of the College staff to represent the Board Secretary in the performance of such functions, and at the request of

and with the concurrence of the Board Secretary, the Board desires to designate the Special Assistant to the Board of Trustees as such representative;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 535, COUNTY OF COOK AND STATE OF ILLINOIS, as follows:

Section 1. The place for receiving and filing nominating petitions and statements of candidacy for the election to be held on April 1, 2025 is hereby designated as Room 1500, Oakton College, 1600 East Golf Road, Des Plaines, Illinois 60016.

Section 2. Pursuant to the authority conferred by the Public Community College Act, the Board hereby designates the Special Assistant to the Board of Trustees to represent the Board Secretary in the performance of the Board Secretary's duties with respect to the receipt and filing of nominating petitions and statements of candidacy.

Section 3. The first day for filing petitions for positions on the Board of Trustees of Oakton College is Tuesday, November 12, 2024. The designated representative's office will be open for the receipt and filing of nominating petitions, and statements of candidacy between 8 a.m. and 5 p.m., Tuesday, November 12 through Friday, November 15, 2024, and between 8 a.m. and 5 p.m. on Monday, November 18, 2024, the last day to file nominating petitions.

Section 4. The procedure to be followed by the designated representative of the Board Secretary for the receipt and filing of nominating petitions and statements of candidacy shall be substantially as follows:

- a) The designated representative of the Board Secretary shall receive petitions in the order presented. The designated representative will mark upon each the date and hour received and the numerical order in which they were received. All petitions filed by persons waiting in line as of 8 a.m. on November 12, 2024, shall be deemed filed as of 8 a.m. Petitions filed by mail and received after midnight on November 12, 2024, and in the first mail delivery to Oakton College on November 12, 2024 shall be deemed filed as of 8 a.m. on November 12, 2024. All petitions received thereafter shall be deemed filed in the order of actual receipt.
- b) Where two or more petitions are received simultaneously at the opening hour of the filing period, the designated representative of the Board Secretary shall break ties and determine the order of filing by means of a lottery, as provided by the Election Code.
- c) Where two or more petitions are received simultaneously at the last hour of the filing period, the designated representative of the Board Secretary shall break ties and determine the order of filing by means of a lottery, as provided by the Election Code."

Trustee Bashiri-Remetio seconded the motion and called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

8/24-14

Acceptance of Faculty Retirement

Trustee Burns offered: "Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of Sheila Zabin."

Trustee Bashiri-Remetio seconded the motion. A voice vote was called and the motion passed unanimously.

8/24-15 Acceptance of a Full-Time Faculty Resignation

Trustee Bashiri-Remetio offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the resignation of Jeffrey Cabay effective August 5, 2024.”

Trustee Salzberg seconded the motion. A voice vote was called and the motion passed unanimously.

8/24-16 Authorization to Hire a Full-Time, Tenure-Track Faculty Member

Trustee Toussaint offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the employment of Ms. Emily Egan-Rowe for the 2024-2025 academic year, beginning August 2024:

<u>Name</u>	<u>Academic Rank and Assignment</u>	<u>Lane-Step, Base Salary</u>
Emily Eagan-Rowe	Instructor, Engineering	A-3, \$56,555.”

Trustee Salzberg seconded the motion. Trustee Bashiri-Remetio called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

8/24-17 Approval of Policy Revision

Trustee Bashiri-Remetio offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the proposed revisions to policy 5130, attached hereto.”

Trustee Salzberg seconded the motion. Trustee Bashiri-Remetio called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

8/24-18 Notification of Award of Grants

Funding totaling \$1,368,634.00 has been made available to Oakton College:

- a. Illinois Community College Board Workforce Equity Initiative FY24 Amendment \$140,100.00
(Managed by Juleya Woodson / Administered by Dr. Jesse Ivory)
- b. U.S. Department of Education TRIO SSS Year 5 of 5 \$362,503.00
(Managed by Esperanza Salgado-Rodriguez / Administered by Dr. Leana Cuellar)
- c. American Society for Clinical Pathology (ASCP) Medical Lab Science Grant \$10,000.00
(Managed by Penny Salgado / Administered by May Alimboyoguen)

- d. Illinois Community College Board Pipeline for the Advancement of the Healthcare Workforce Program (PATH) FY25 \$502,500.00
(Managed by Anca Dobocan / Administered by May Alimboyoguen)
 - e. U.S. Department of Education AANAPISI Grant Year 5 of 5 \$300,000.00
(Managed by Dear Aunaetitrakul / Administered by Dr. Kelly Iwanaga Becker)
 - f. Illinois Board of Higher Education Illinois Cooperative Work Study Grant \$45,080.00
(Managed by Dr. Shannon McKenzie / Administered by Dr. Ruben Howard II)
 - g. National Science Foundation Robert Noyce Teacher Scholarship Program sub-contract with Roosevelt University \$8,451.00
(Managed by Dr. Katherine Schuster / Administered by Dr. Mia Hardy)
- TOTAL:..... \$1,368,634.00**

Adjournment

Chair Toussaint announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, September 17, 2024 at the Des Plaines Campus.

Trustee Toussaint made a motion to adjourn the meeting, which was seconded by Student Trustee Ocaña. A voice vote was called and the meeting was adjourned at 7:20 p.m.

Marie Lynn Toussaint

Marie Lynn Toussaint, Chair

Theresa Bashiri-Remetio

Theresa Bashiri-Remetio, Secretary

Minutes recorded by:
Beatriz Sparks
8/2024