



**Minutes of the Organizational Meeting of the
Oakton Community College Board of Trustees
April 27, 2021**

The organizational meeting of the Board of Trustees of Community College District 535 was conducted virtually on Tuesday, April 27, 2021.

Call to Order and Roll Call

Chair Stafford called the meeting to order at 3:01 p.m. Trustees Burns, Salzberg, and Stafford were physically present in room 1506. Trustee Kotowski was absent. Trustee Toussaint arrived at 3:10 p.m. All other trustees attended virtually.

Trustee Salzberg called the roll:

Mr. William Stafford	Chair	Present
Mr. Paul Kotowski	Vice Chair	Absent
Ms. Marie Lynn Toussaint	Secretary	<i>Absent during roll call</i>
Mr. Benjamin Salzberg		Present
Dr. Gail Bush		Present
Dr. Wendy Yanow		Present
Ms. Martha Burns		Present
Ms. Karen Suarez	Student Trustee	Present

Also physically present in room 1506 at the Des Plaines campus, 1600 E. Golf Road, were Dr. Joianne Smith, President, and Mr. Philip Cronin, Senior Media Services Technician.

Statement by the President

President Smith indicated she was glad to see several members of the Board physically present for the meeting, and that she would provide a longer update at the 4 p.m. regular meeting.

Comments by the Chair - None

NEW BUSINESS

4/21-1 Resolution Declaring the Results of April 6, 2021 Consolidated General Election, Community College District 535, Office of Trustee

Trustee Burns offered:

“WHEREAS, on the 6th day of April 2021, there was held in and for community College District 535, an election for the purpose of electing two Trustees to serve on the Board for two six-year terms;

WHEREAS, it is the responsibility of the county clerk to canvass the election results 21 days following the election;

WHEREAS, the election authority has delivered the official Abstracts of Votes to the local election official for Oakton Community College District 535;

WHEREAS, the Board must meet to declare the results of the election and hold their reorganizational meeting within the time period of between 21 and 28 days following the election and that the term of the new trustees must commence at the organizational meeting held within 28 days following the election;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535, COUNTY OF COOK AND STATE OF ILLINOIS THAT:

1. The election held on the 6th day of April 2021 was held in all respects as provided by law; and the returns of the election have been duly canvassed by the Cook County Clerk’s office and filed with the Secretary of the Board.
2. The Board finds that the following total votes were cast in Oakton Community College District 535 in favor of the following candidates:”

ABSTRACT OF VOTES

“Votes were cast in the non-partisan election held on April 6, 2021, in Cook County, Illinois, to elect three individuals to serve six-year terms on the Board of Trustees of Community College District 535, and we do hereby proclaim the results of the election as follows:

1. Two candidates named to serve two six-year terms received the number of votes ascribed opposite his name:

<u>NAME of CANDIDATE</u>	<u>NUMBER of VOTES</u>
William Stafford	38,888
Benjamin Salzberg	37,072

2. We do hereby further certify and proclaim that as a result of the election, William Stafford and Benjamin Salzberg were each elected to serve a six-year term on the Board of Trustees of Community College District 535, County of Cook and State of Illinois.”

Trustee Salzberg seconded the motion and called the roll:

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
William Stafford, Chair	<u>X</u>	_____	_____
Paul Kotowski, Vice Chair	_____	_____	<u>X</u>
Marie Lynn Toussaint, Secretary	_____	_____	<u>X</u> (<i>absent for roll call</i>)
Dr. Gail Bush	<u>X</u>	_____	_____
Dr. Wendy Yanow	<u>X</u>	_____	_____
Ms. Martha Burns	<u>X</u>	_____	_____
Mr. Benjamin Salzberg	<u>X</u>	_____	_____
Ms. Karen Suarez, Student Trustee	<u>X</u>	_____	_____

President Smith administered the Oath of Office to Mr. Stafford and Mr. Salzberg.

Trustee Burns made a motion to adjourn *sine die*, seconded by Trustee Yanow. Trustee Salzberg made the roll call, and the motion passed unanimously. Mr. Stafford and Mr. Salzberg took their seats at the dais.

Roll Call

Chair Stafford asked Trustee Salzberg to call the roll:

Mr. Stafford	Chair	Present
Mr. Kotowski	Vice Chair	Absent
Ms. Toussaint	Secretary	<i>Absent for roll call</i>
Dr. Bush		Present
Dr. Yanow		Present
Ms. Burns		Present
Ms. Suarez	Student Trustee	Present

4/21-2 Recommendation for Seating of Student Member of the Board of Trustees

Trustee Bush offered:

SECTION 1: An election for the Student Member of the Board of Trustees was held April 14-21, 2021. The election was conducted in all respects as provided by law and according to Policy 1004. The election was conducted online, using the Simply Voting software purchased by the Student Government Association. Currently enrolled students were provided a ballot via email, and Simply Voting provided a secure method to permit students to vote from their computer or mobile device; 157 students cast ballots in the election.

The returns of the election have been duly canvassed by the Judges of Election. The student meets all qualifications for Trustees as specified in Policy 1004.

SECTION 2: The Board of Trustees declares that Akash Patel received 62 votes (42.8%) for the office of Student Member of the Board of Trustees. His opponents Lydia Cruz receiving 42 (29%), Michael Sobin receiving 27 (18.6%), and Allan Ignacio receiving 14 (9.7%) with 12 (7.6%) abstaining votes cast, thereby declaring Akash Patel the successful candidate to serve as the Student Trustee with a term commencing on April 27, 2021 and concluding at the Board of Trustees meeting in April 2022.

SECTION 3: This resolution shall be effective from and after its passage as provided by law.”

Trustee Yanow seconded the motion. Trustee Salzberg called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	<i>Absent for roll call</i>
Dr. Yanow	Aye

The motion passed. Student Trustee Suarez favored the resolution.

Ms. Burns made a motion to adjourn *sine die*, seconded by Mr. Stafford, who called the roll, and the motion passed unanimously. Akash Patel was named Student Trustee.

Roll Call

Chair Stafford asked Trustee Salzberg to call the roll:

Mr. Stafford	Chair	Present
Mr. Kotowski	Vice Chair	Absent
Ms. Toussaint	Secretary	Present
Ms. Burns		Present

Dr. Bush		Present
Mr. Salzberg		Present
Dr. Yanow		Present
Mr. Patel	Student Trustee	Present

4/19-3 Resolution Organizing the Board of Trustees for the Term Commencing April 27, 2021

Trustee Yanow offered:

“WHEREAS, pursuant to College policy and in accordance with the Illinois Public Community College Act, as amended (110 ILCS 805/3-8), the Board of Trustees of Community College District 535 elects its officers comprise of a Chair, Vice Chair and Secretary, from its membership, and appoints a Treasurer, not a member of the Board, at its annual organizational meeting held in April.”

Nomination of Officers:

Chair Stafford asked for nominations for the office of Chair of the Board. Trustee Salzberg nominated Trustee Martha Burns; Trustee Bush seconded the nomination. Chair Stafford asked for a roll call to vote in favor of accepting the nomination of Martha Burns as the Chair of the Board. Trustee Salzberg made the roll call, which passed unanimously.

Trustee Stafford turned the meeting to new appointed Chair Burns. Chair Burns asked for nominations for the office of Vice Chair of the Board. Trustee Stafford nominated Trustee Marie Lynn Toussaint; Trustee Bush seconded the nomination. Chair Burns asked for a roll call to vote in favor of accepting the nomination of Marie Lynn Toussaint as the Vice Chair of the Board. Trustee Salzberg made the roll call, which passed unanimously.

Chair Burns asked for nominations for the office of Secretary of the Board. Student Trustee Patel nominated Trustee Bush who did not accept, and the nomination did not stand. Trustee Toussaint nominated Trustee Paul Kotowski; Trustee Bush seconded the nomination. Chair Burns asked for a roll call to vote in favor of accepting the nomination of Paul Kotowski as Secretary of the Board. Trustee Salzberg called the roll, which passed unanimously.

Trustee Yanow continued:

“NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535, COUNTY OF COOK AND STATE OF ILLINOIS THAT:

1. The Board is hereby organized for the term commencing April 27, 2021.
2. The time and place for the regular meetings of the Board for the calendar year 2022 shall be fixed as follows:

January 18, February 15, March 15, April 26, May 24, June 28, August 16, September 20, October 18, November 15, and December 13.

Meetings will take place in the Board Room, 1506, at Oakton Community College, 1600 E. Golf Road, Des Plaines, Illinois. Given that the all counties in the State of Illinois continue to operate under a Gubernatorial Disaster Proclamation making in-person meetings not practical or prudent, the time, location and process for accessing the meetings remotely will be published with proper notice and agenda and will be posted as required by law.

3. All Board rules, policies, and procedures in effect during the previous year shall remain in effect.

4. Edwin Chandrasekar is hereby appointed Treasurer to serve at the pleasure of the Board for no additional compensation, provided that before entering upon his duties, the Treasurer shall execute and deliver to the Board a bond, as required by the Illinois Public Community College Act.”

Trustee Stafford seconded the motion.

Trustee Bush inquired about meetings that are usually held at the Skokie campus. President Smith indicated that the plan would be to have a physical meeting at Skokie if plans change regarding the Gubernatorial Disaster Proclamation. Trustee Stafford shared his desire to have a discussion to consider earlier meeting start times once they are in person. Trustee Toussaint would like to add a discussion about the possibility of having Zoom meetings when necessary (due to weather or other circumstances). President Smith clarified that the College is only allowed to operate via Zoom for Board meetings while the governor has declared a state of emergency.

Chair Burns asked Mr. Salzberg to call the roll:

Dr. Bush	Aye
Ms. Burns	Aye
Mr. Stafford	Aye
Dr. Yanow	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye

Motion carried; Student Trustee Patel favored the resolution.

Adjournment

Chair Burns asked for a motion for an adjournment. The Board will go into Executive Session, and begin the regular meeting at 4 p.m. Trustee Stafford made the motion, seconded by Student Trustee Patel. Trustee Salzberg made the roll call.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Patel	Aye

Meeting adjourned at 3:27 p.m.



Martha Burns, Chair



Paul Kotowski, Secretary

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4/2021

A video recording of the meeting is available by calling the Media Services office at (847) 635-1998.