

## SUMMARY OF WORK

THE CONTRACTOR SHALL RENOVATE EXISTING SIGNAGE TO REFLECT THE COLLEGE'S REBRANDING REQUIREMENTS.

## GENERAL NOTES

- CONTRACTOR SHALL VISIT THE SITE PRIOR TO SUBMITTING THE BID TO DETERMINE ACTUAL FIELD CONDITIONS & IDENTIFY ANY SUCH CONDITIONS WHICH MAY AFFECT THE BID. THE SUBMITTING OF A BID FOR THE PROJECT WILL SERVE AS NOTICE THAT THE CONTRACTOR HAS MADE THE AFORESAID DETERMINATIONS AS NO ADDITIONAL SUMS WILL BE ALLOWED FOR FAILURE TO DO SO.
- ALL CONSTRUCTION SHALL COMPLY WITH ALL BUILDING CODES & ALL APPLICABLE STATE, MUNICIPAL & FEDERAL CODES HAVING JURISDICTION, INCLUDING THE ADA ACCESSIBILITY GUIDELINES (ADAAG) FOR BUILDINGS, FACILITIES FEDERAL REGISTER/ VOL. 56 NO. 144 & ILLINOIS ACCESSIBILITY CODE (IAC).
- OWNER WILL OCCUPY THE PREMISES DURING THE CONSTRUCTION PERIOD. THE CONTRACTOR SHALL ADHERE TO ADHERE TO OAKTON COLLEGE STANDARDS FOR CONSTRUCTION DURING OPERATIONS TO MINIMIZE CONFLICTS & FACILITATE CONTINUAL USAGE.
- THE CONTRACTOR SHALL MAINTAIN ACCESS TO EXISTING STREETS, WALKWAYS, & OTHER ADJACENT OCCUPIED OR USED FACILITIES. DO NOT CLOSE OR OBSTRUCT STAIRS, WALKWAYS, CORRIDORS OR OTHER MEANS OF EXIT WITHOUT WRITTEN PERMISSION FROM THE OWNER & AUTHORITY HAVING WRITTEN JURISDICTION. EXITS AND ENTRANCES THAT ARE PERMITTED TO BE TEMPORARILY BLOCKED FOR CONSTRUCTION MUST BE SUPPLEMENTED WITH AN ALTERNATIVE MEANS OF PASSAGE FOR THE DURATION OF BLOCKAGE.
- THE CONTRACTOR SHALL PROVIDE NOT LESS THAN 72 HOURS NOTICE TO THE OWNER OF ANY ACTIVITIES THAT WILL AFFECT THE OWNER'S OPERATIONS.
- CONTRACTOR SHALL EXERCISE CARE TO AVOID DAMAGE TO EXISTING WORK, ADJACENT SURFACES AND ADJOINING AREAS INCLUDING BUT NOT LIMITED TO THE PORTION OF THE WORK THAT IS TO REMAIN AS PART OF THE COMPLETED CONSTRUCTION. CONTRACTOR SHALL BE REQUIRED TO REPAIR OR OTHERWISE RESTORE ANY SUCH AREAS OR SURFACES THAT BECOME DAMAGED ON ACCOUNT OF THE DEMOLITION WORK.
- DEMOLITION SHALL BE PERFORMED IN AN ORDERLY SEQUENCE SCHEDULED BY THE CONTRACTOR AND COORDINATED WITH THE OWNER.
- CONTRACTOR SHALL ANTICIPATE AND MAKE ANY AND ALL ARRANGEMENTS WITH LOCAL GOVERNMENT AGENCIES SHOULD ENTRY ONTO OR OBSTRUCTION OF A PUBLIC WAY BE NECESSARY IN CONNECTION WITH THE WORK.
- LOW MONUMENT SIGN GOLF ROAD ENTRANCE (SEE 5/A1-2) IS TO BE SALVAGED. CONTRACTOR TO PLACE EXISTING SIGNS IN THE SOUTH EAST CORNER OF THE BASEBALL FIELD. COORDINATE SCHEDULE & EXACT LOCATION WITH THE OWNER.
- CONTRACTOR SHALL BE REQUIRED TO DISPOSE OF ANY SALVAGED ITEMS THAT OWNER DOES NOT REQUIRE.

## DIVISION 01 - GENERAL REQUIREMENTS

- 01 1000 - SUMMARY**
- A. WORK RESTRICTIONS:**
- ON-SITE WORK HOURS: WORK SHALL BE PERFORMED DURING NORMAL BUSINESS WORKING HOURS AS COORDINATED WITH THE OAKTON COLLEGE.
- B. EXISTING UTILITY INTERRUPTIONS:**
- DO NOT INTERRUPT UTILITIES SERVING FACILITIES OCCUPIED BY OWNER OR OTHERS UNLESS PERMITTED UNDER THE FOLLOWING CONDITIONS AND THEN ONLY AFTER ARRANGING TO PROVIDE TEMPORARY UTILITY SERVICES ACCORDING TO REQUIREMENTS INDICATED.  
A. NOTIFY OWNER NOT LESS THAN 72 HOURS IN ADVANCE OF PROPOSED UTILITY INTERRUPTIONS.  
B. DO NOT PROCEED WITH UTILITY INTERRUPTIONS WITHOUT OWNER'S WRITTEN PERMISSION.
- C. WORK BY OTHER CONTRACTORS:**
- COORDINATE WITH WORK BEING PERFORMED BY OWNER'S CONTRACTORS.

### 01 3100 - PROJECT MANAGEMENT AND COORDINATION

- A. DRAWINGS CONTAIN DIAGRAMMATIC LINAGE AND INDICATE GENERAL ARRANGEMENT OF SYSTEMS, PIPING CONDUIT, ETC.**
- PRIOR TO INSTALLATION OF MATERIAL AND EQUIPMENT, REVIEW AND COORDINATE WORK WITH EXISTING CONDITIONS AND ARCHITECTURAL DRAWINGS FOR EXACT SPACE CONDITIONS; WHERE NOT READILY DISCERNIBLE REQUEST INFORMATION FROM ARCHITECT BEFORE PROCEEDING.
  - SHOP DRAWINGS TO VERIFY EXTENT OF MATERIAL TO BE INSTALLED IN SPACES AVAILABLE AND CONSIDER LAYOUT ALTERNATIVES SO THAT ALL REQUIREMENTS CAN BE ACCOMMODATED.

### 01 3300 - SUBMITTAL REQUIREMENTS

- A. SUBMISSION OF SUBMITTALS INDICATES THAT THE GENERAL CONTRACTOR HAS REVIEWED AND APPROVED THE SUBMITTALS FOR THE FOLLOWING.**
- COMPLIANCE WITH THE REQUIREMENTS OF THE CONTRACT, DRAWINGS AND SPECIFICATIONS.
  - FIELD MEASUREMENTS, FIELD CONDITIONS AND QUANTITIES.
  - COORDINATION WITH ADJACENT WORK AND TRADES.
  - MATCHING OF EXISTING MATERIALS.
- B. ARCHITECT WILL REVIEW SUBMITTALS FOR THE FOLLOWING.**
- COMPLIANCE WITH DRAWINGS REQUIREMENTS
  - INCOMPLETE SUBMITTAL MAY BE RETURNED WITHOUT REVIEW. SUBSTITUTIONS WILL NOT BE PERMITTED.
- C. PRODUCT DATA: SUBMIT FOR ACTION. DESCRIBE THE PROPERTIES OF ITEMS TO BE USED IN THE WORK.**
- F. SHOP DRAWINGS: SUBMIT FOR ACTION. SHOW FABRICATION AND INSTALLATION OF THE WORK.**
- G. SAMPLES:**
- INITIAL SELECTION: SUBMIT FOR ACTION TO MATCH EXISTING MATERIALS.
  - VERIFICATION: SUBMIT FOR ACTION. FURNISH MATERIALS TO BE USED WITH LABELS INDICATING COLORS, FINISH CHARACTERISTICS, AND LOCATIONS OF THE WORK.
  - SAMPLES WILL BE REVIEWED FOR COLOR AND APPEARANCE ONLY.

### 01 3516 - ALTERATION PROJECT PROCEDURES

- A. EMPLOY SKILLED WORKERS TO PERFORM CUTTING AND PATCHING. PROCEED WITH CUTTING AND PATCHING AT THE EARLIEST FEASIBLE TIME, AND COMPLETE WITHOUT DELAY.**
- B. DEFINITIONS AND TERMINOLOGY:**
- CUTTING: CUT IN-PLACE CONSTRUCTION BY SAWING, DRILLING, BREAKING, CHIPPING, GRINDING, AND SIMILAR OPERATIONS, INCLUDING EXCAVATION, USING METHODS LEAST LIKELY TO DAMAGE ELEMENTS RETAINED OR ADJOINING CONSTRUCTION.

- 2) PATCHING: PATCH CONSTRUCTION BY FILLING, REPAIRING, REFINISHING, CLOSING UP, AND SIMILAR OPERATIONS FOLLOWING PERFORMANCE OF OTHER WORK. PATCH WITH DURABLE SEAMS THAT ARE AS INVISIBLE AS POSSIBLE. PROVIDE NEW MATERIALS MATCHING MATERIAL TO BE PATCHED AND COMPLY WITH INSTALLATION REQUIREMENTS.
  - 3) CLEANING: CLEAN AREAS AND SPACES WHERE CUTTING AND PATCHING ARE PERFORMED. COMPLETELY REMOVE PAINT, MORTAR, OILS, PUTTY, AND SIMILAR MATERIALS.
- C. THE CONTRACTOR IS RESPONSIBLE FOR ALL REPAIRS AND OR REPLACEMENT TO ANY LANDSCAPE OR HARDWARE DAMAGED BY THE CONSTRUCTION ACTIVITIES OF THIS PROJECT. REPAIRS AND REPLACEMENT SHALL BE ALIKE TO EXISTING CONDITION PRIOR TO CONSTRUCTION ACTIVITY.**
- D. QUALITY ASSURANCE:**
- 1) SAFETY AND HEALTH STANDARD: COMPLY WITH ANS/ASSE A10.6.
  - 2) ALTERATION WORK PROGRAM: PREPARE A WRITTEN PLAN FOR ALTERATION WORK FOR WHOLE PROJECT, INCLUDING EACH PHASE OR PROCESS AND PROTECTION OF SURROUNDING MATERIALS DURING OPERATIONS. SHOW COMPLIANCE WITH INDICATED METHODS AND PROCEDURES SPECIFIED IN THIS AND OTHER SECTIONS.
- E. DISCREPANCIES: NOTIFY ARCHITECT OF DISCREPANCIES BETWEEN EXISTING CONDITIONS AND DRAWINGS BEFORE PROCEEDING WITH REMOVAL AND DISMANTLING WORK.**
- F. PROTECTION: PROTECT PERSONS, MOTOR VEHICLES, SURROUNDING SURFACES OF BUILDING, BUILDING SITE, PLANTS, AND SURROUNDING BUILDINGS FROM HARM RESULTING FROM ALTERATION WORK.**
- 1) PROVIDE SHORING, BRACING, AND SUPPORTS AS NECESSARY. DO NOT OVERLOAD STRUCTURAL ELEMENTS.
  - 2) CONTAIN DUST AND DEBRIS GENERATED BY ALTERATION WORK, AND PREVENT IT FROM REACHING THE PUBLIC OR ADJACENT SURFACES.
  - 3) USE ONLY PROVEN PROTECTION METHODS, APPROPRIATE TO EACH AREA AND SURFACE BEING PROTECTED.
- G. PROTECTION FROM FIRE: COMPLY WITH NFPA 241 REQUIREMENTS.**

### 01 4000 - QUALITY ASSURANCE:

- A. QUALIFICATIONS**
- 1) CONTRACTOR: CONTRACTOR IS RESPONSIBLE FOR QUALITY CONTROL OF THE WORK.
  - 2) MANUFACTURER: A FIRM EXPERIENCED IN SUCCESSFULLY PRODUCING WORK SIMILAR TO THAT INDICATED FOR THIS PROJECT, WITH A RECORD OF SUCCESSFUL IN-SERVICE PERFORMANCE, AND WITH SUFFICIENT PRODUCTION CAPACITY TO PRODUCE REQUIRED UNITS WITHOUT CAUSING DELAY IN THE WORK.
  - 3) INSTALLER: AN INSTALLER TRAINED IN THE USE OF THE MATERIALS AND EQUIPMENT TO BE EMPLOYED IN THE WORK.
- B. REGULATORY REQUIREMENTS: COMPLY WITH ALL APPLICABLE REQUIREMENTS OF THE LAWS, CODES, ORDINANCES AND REGULATIONS OF FEDERAL, STATE AND MUNICIPAL AUTHORITIES HAVING JURISDICTION. OBTAIN NECESSARY APPROVALS FROM ALL SUCH AUTHORITIES.**
- C. SINGLE SOURCE RESPONSIBILITY: OBTAIN MATERIALS FROM A SINGLE MANUFACTURER FOR EACH DIFFERENT PRODUCT REQUIRED.**
- D. PRE-INSTALLATION MEETINGS: CONTRACTOR TO SCHEDULE A PRE-INSTALLATION MEETING WITH ALL TRADES, INSTALLERS, OWNER, AND ARCHITECT AT SITE PRIOR TO START OF WORK. FAMILIARIZE INSTALLER WITH CONDITIONS AT SITE, RELATED WORK, AND OWNER OPERATIONAL POLICIES AND PROCEDURES RELATED TO CONSTRUCTION.**

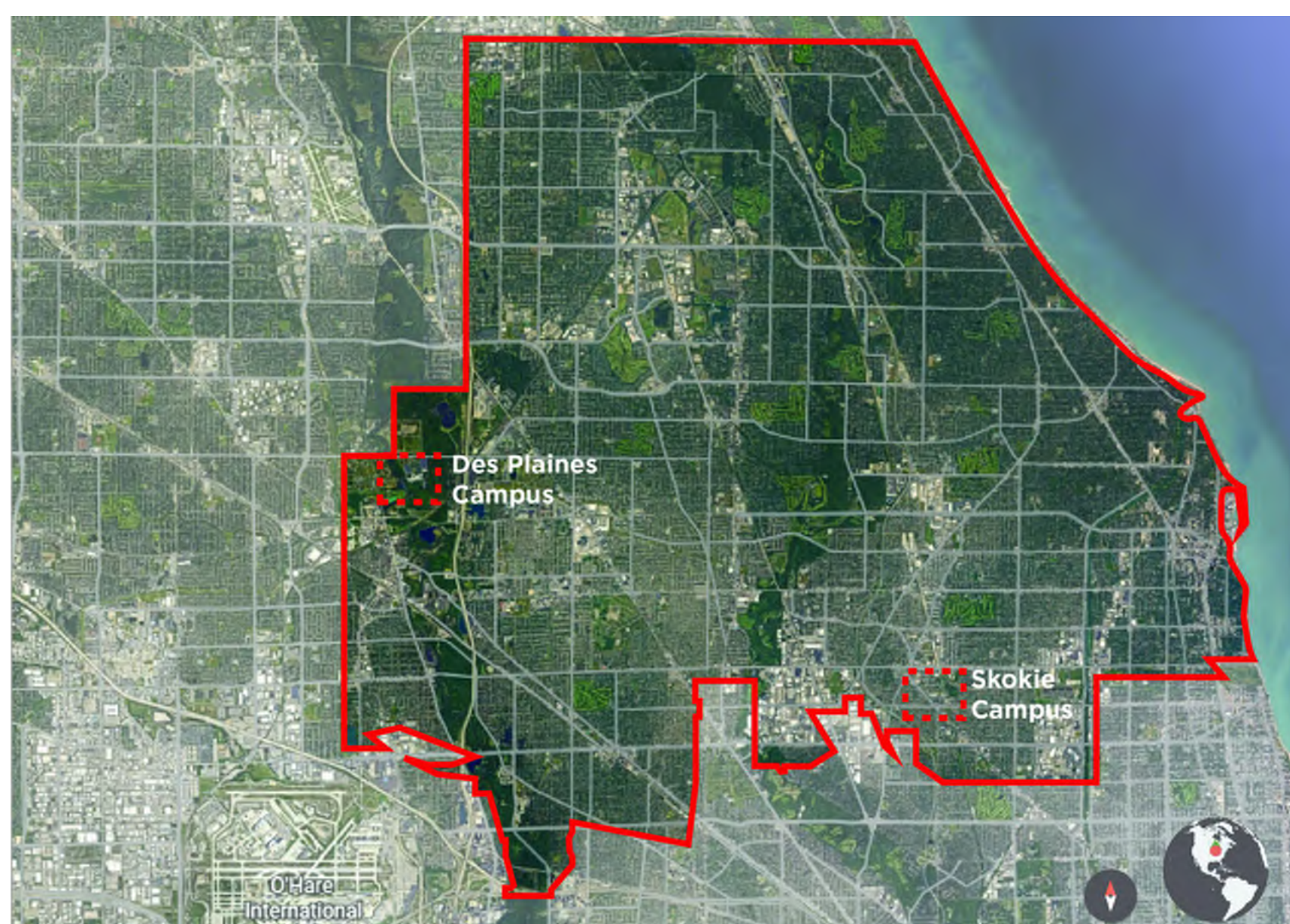
### 01 7419 - CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

- A. MINIMIZE THE CREATION OF CONSTRUCTION AND DEMOLITION WASTE ON THE JOB SITE. FACTORS THAT CONTRIBUTE TO WASTE SUCH AS OVER PACKAGING, IMPROPER STORAGE, ORDERING ERROR, POOR PLANNING, BREAKAGE, MISHANDLING, AND CONTAMINATION SHALL BE MINIMIZED. OF THE INEVITABLE WASTE THAT IS GENERATED, AS MANY OF THE WASTE MATERIALS AS ECONOMICALLY FEASIBLE SHALL BE REUSED, SALVAGED, OR RECYCLED.**
- B. WASTE DISPOSAL IN LANDFILLS SHALL BE MINIMIZED.**
- C. DEVELOP A WASTE MANAGEMENT PLAN FOR THIS PROJECT TO INDICATE COMPLIANCE WITH DIVERSION REQUIREMENTS.**
- D. CONTRACTOR TO PROVIDE OWN DUMPSTER, DUMPSTER TO BE LOCATED AS REQUIRED, AS LOCATED BY OWNER.**

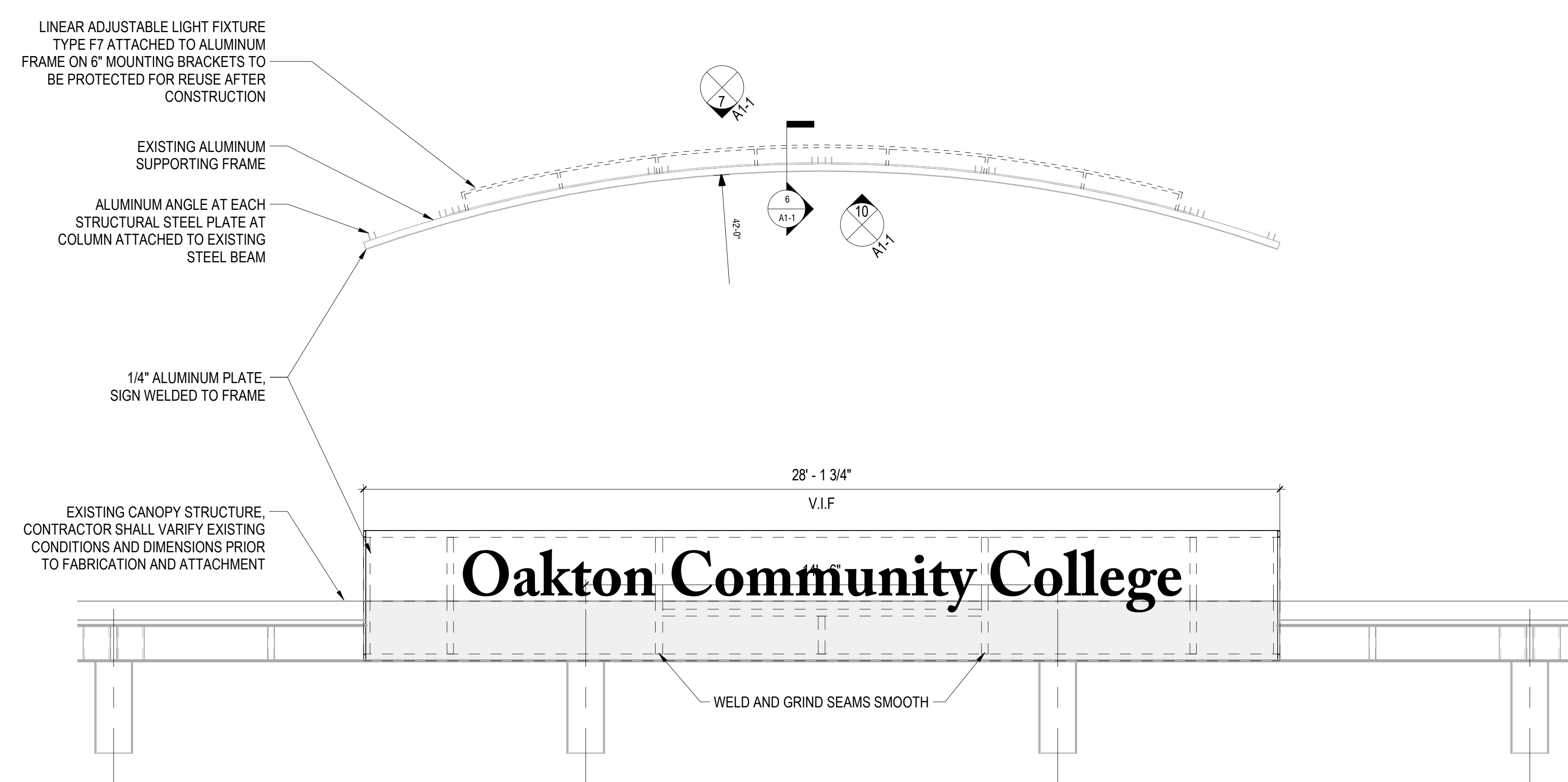
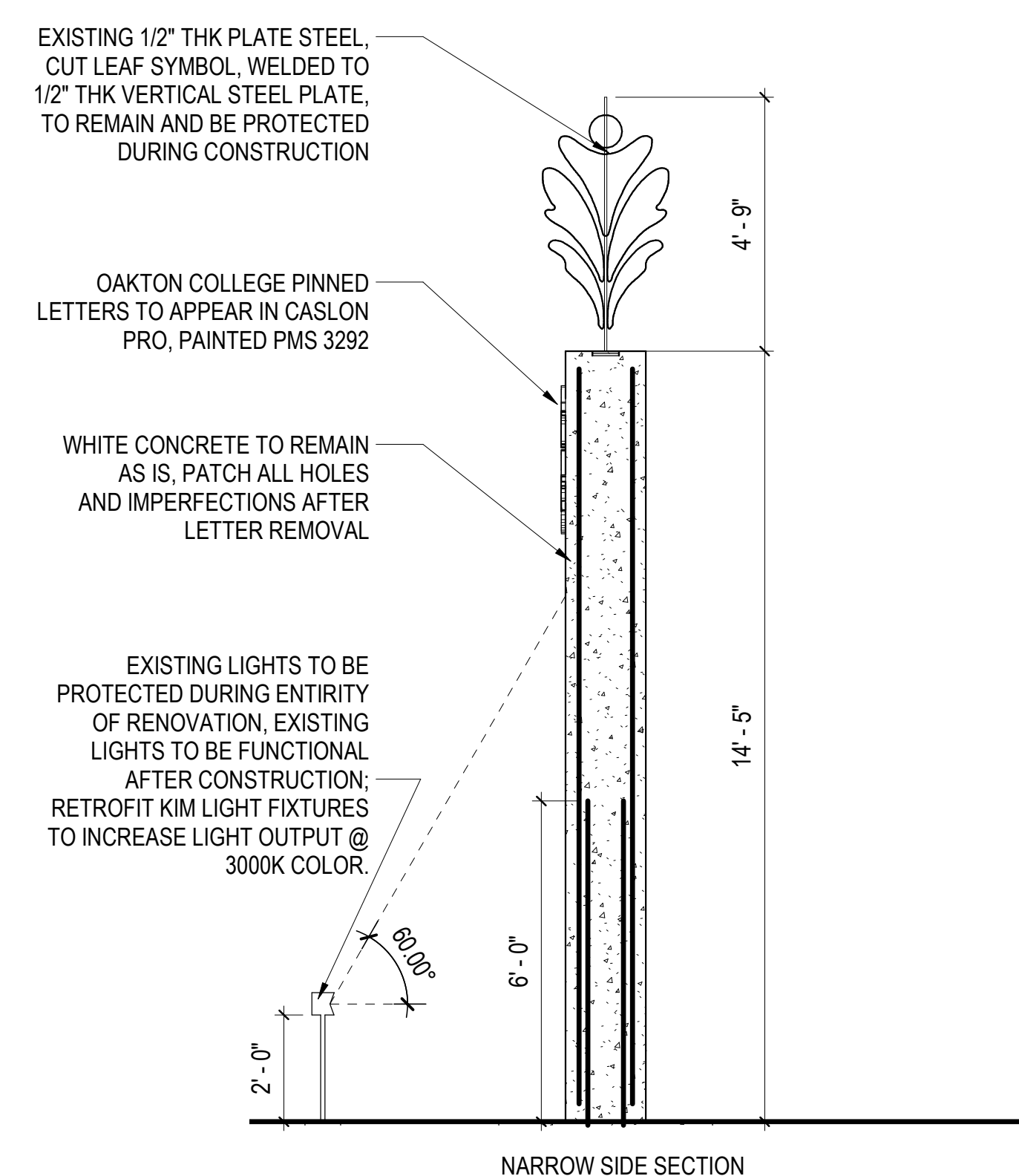
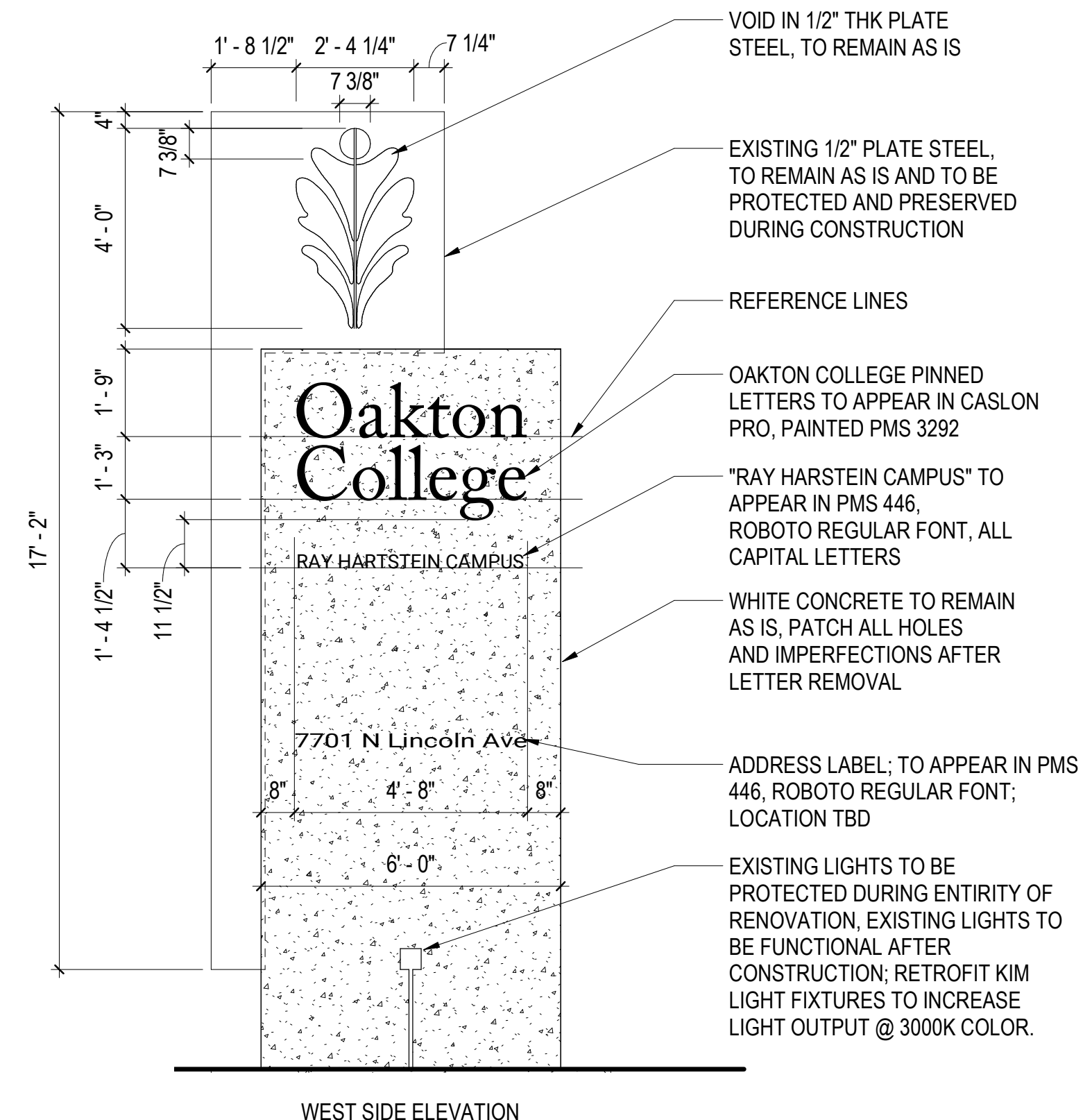
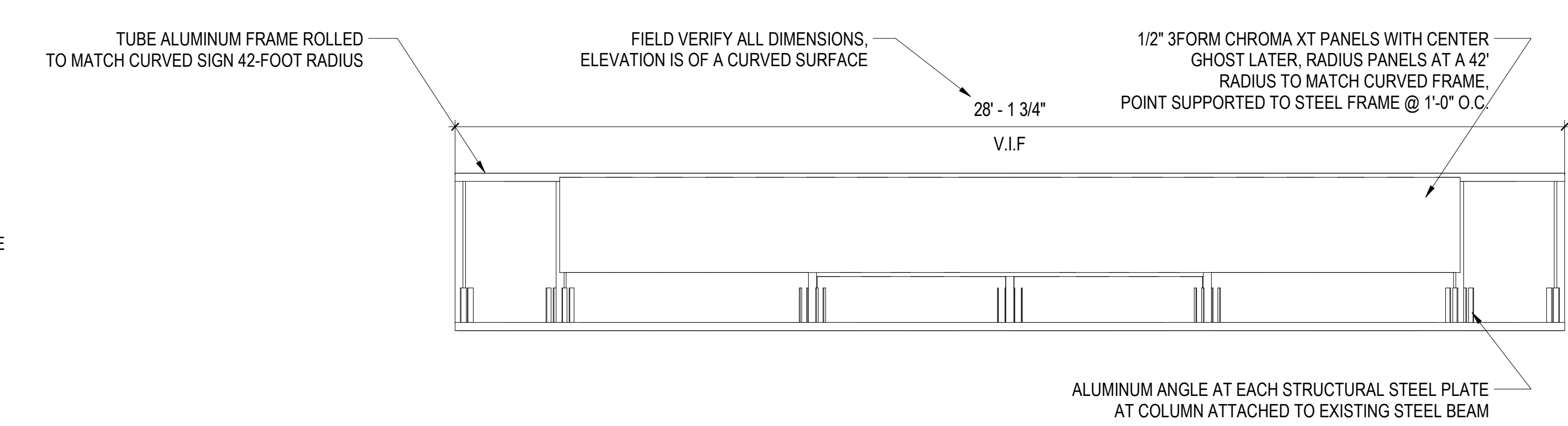
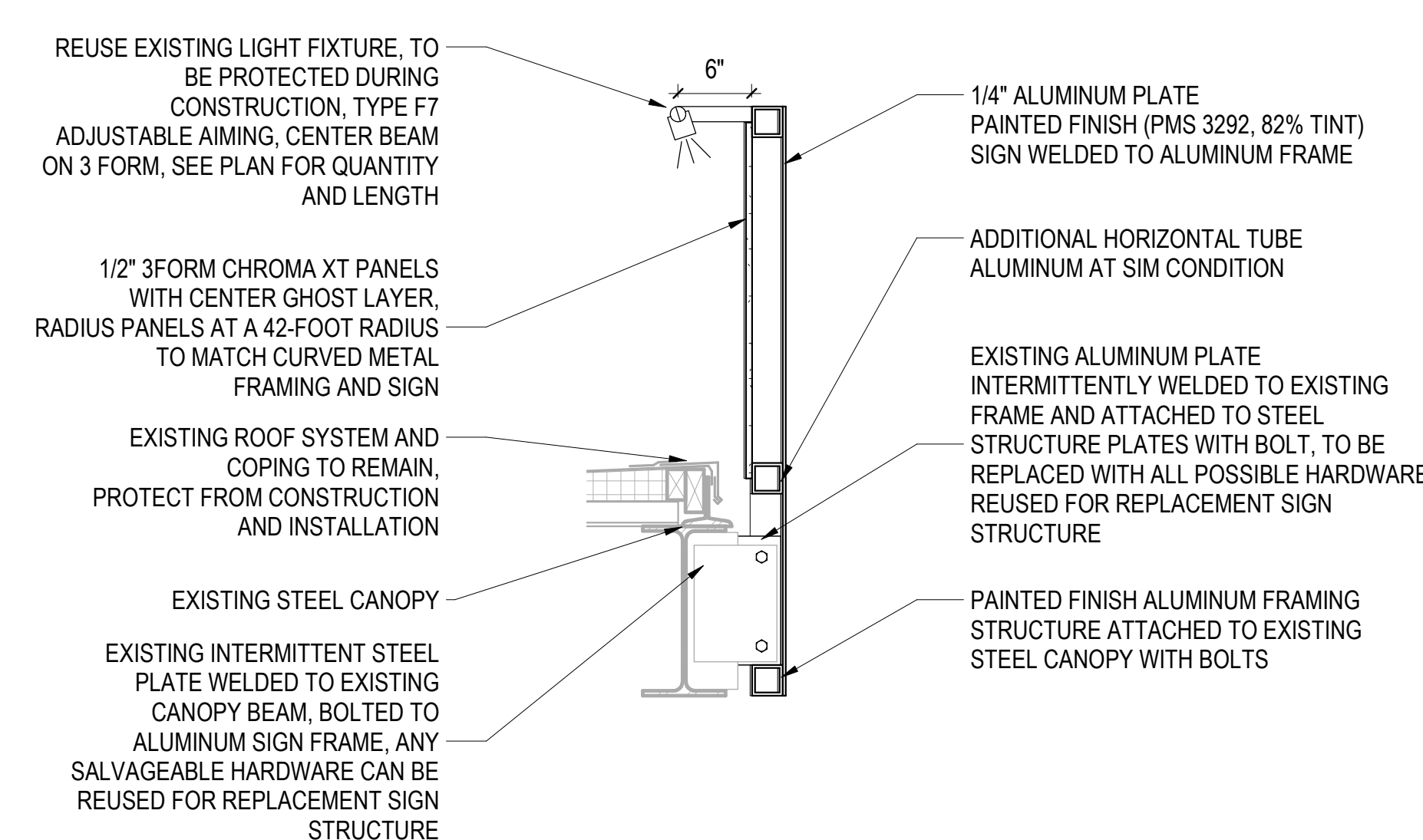
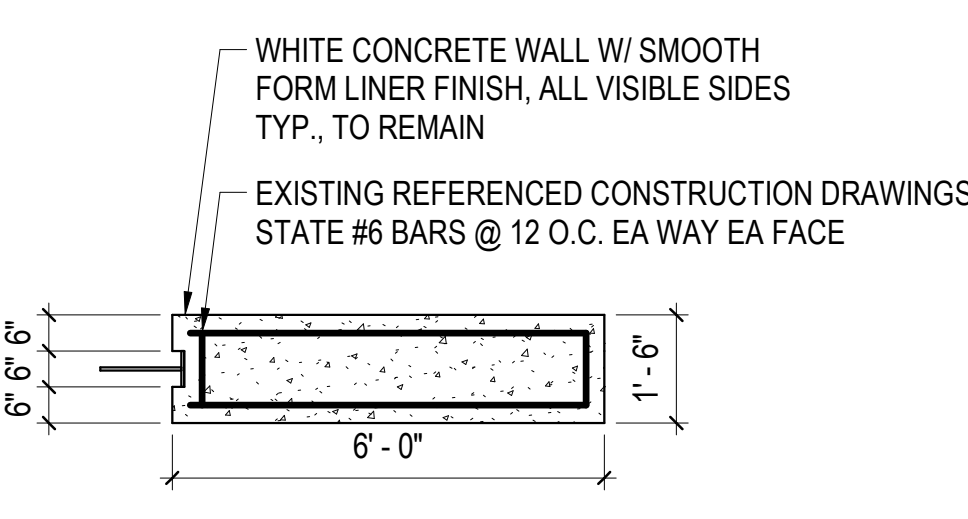
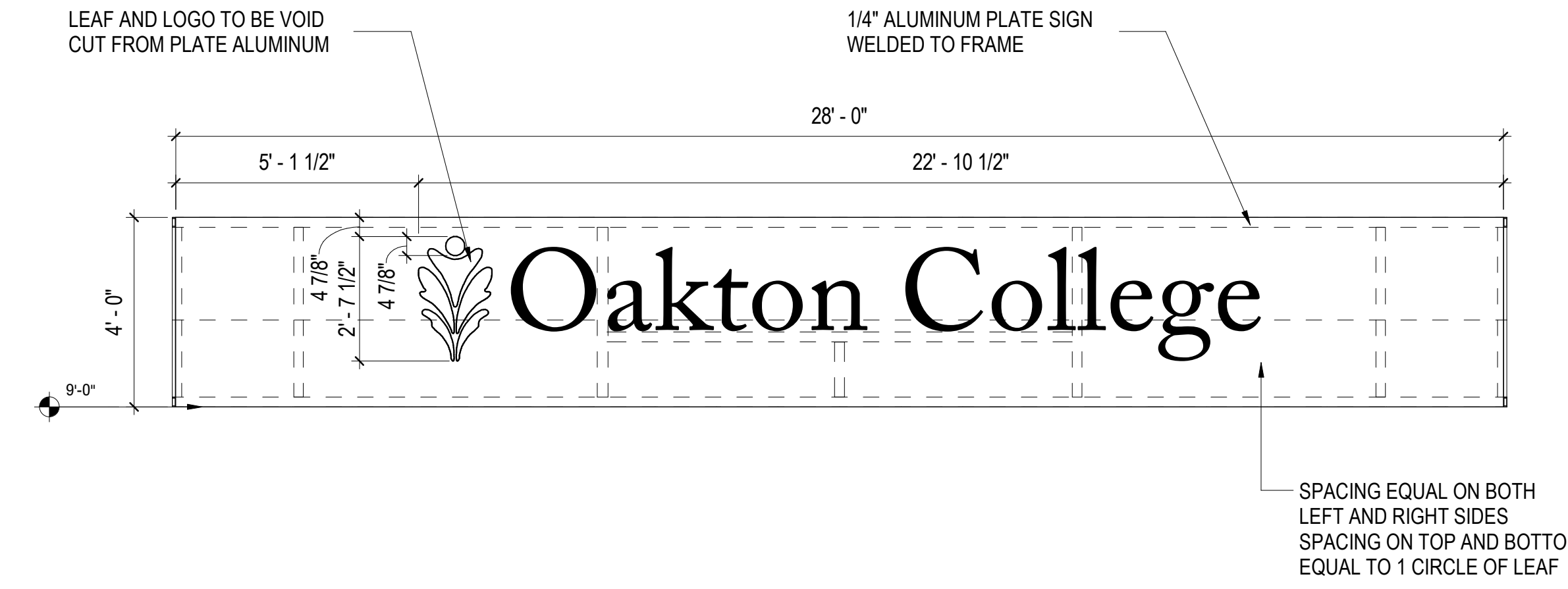
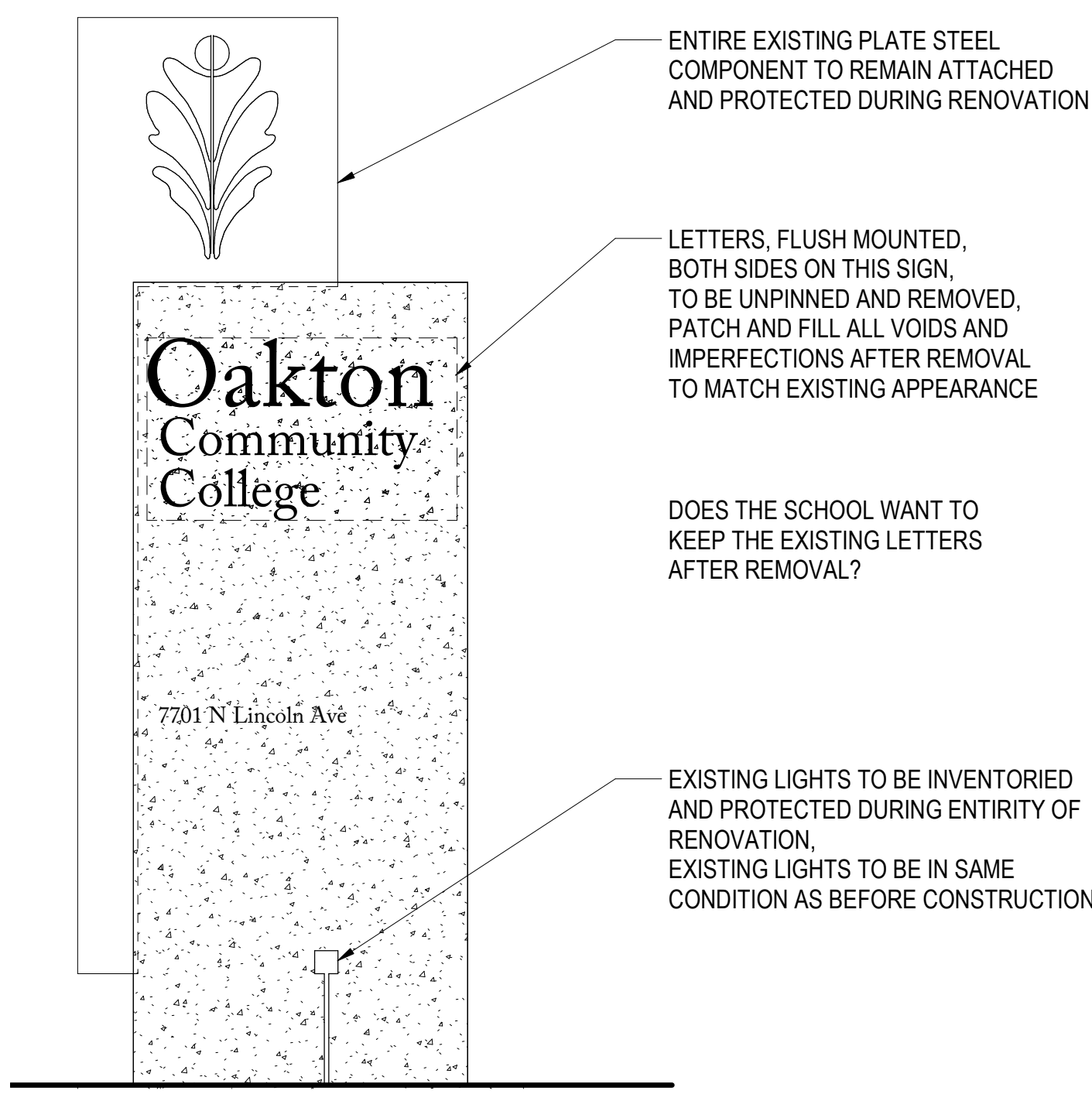
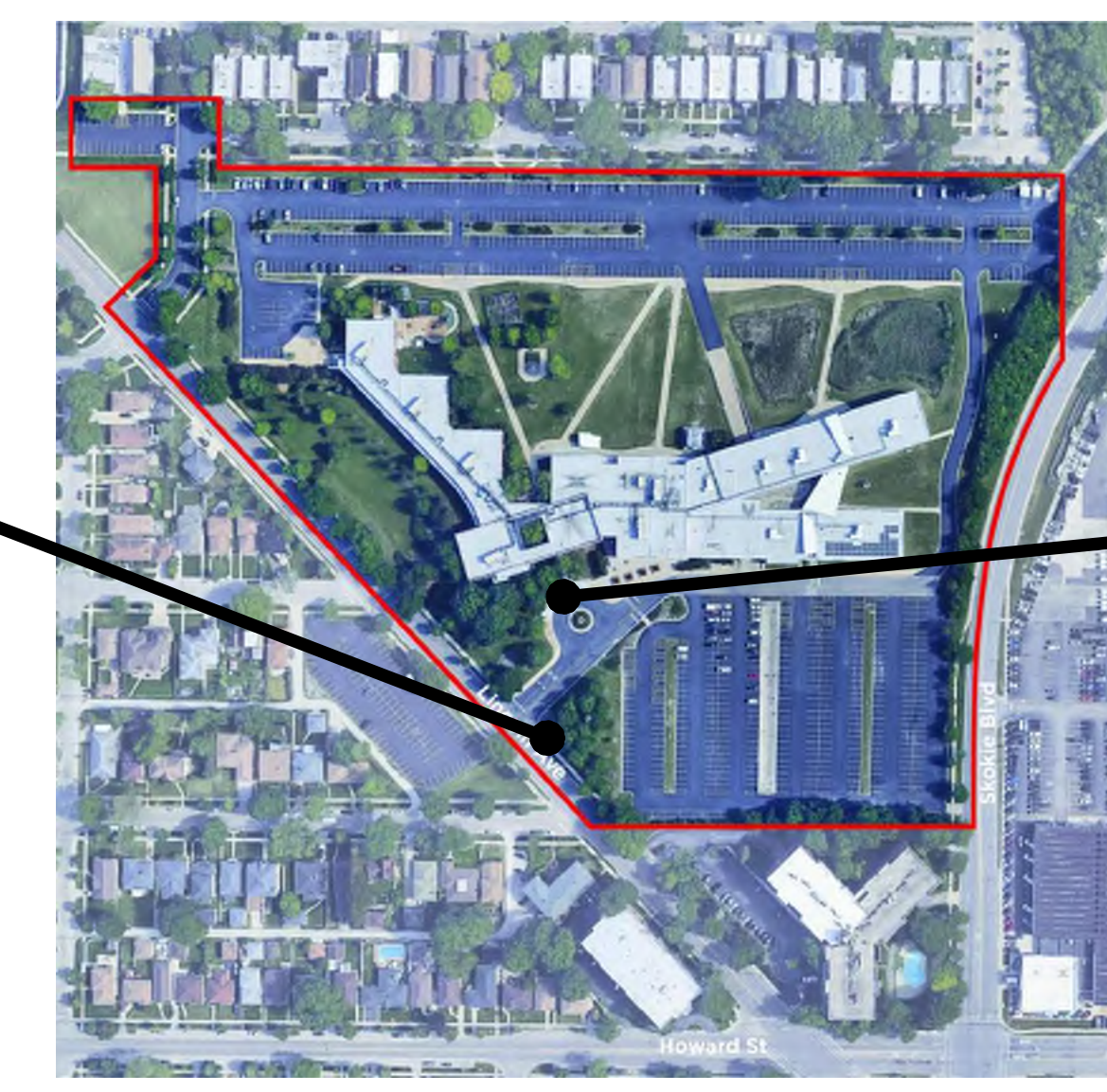
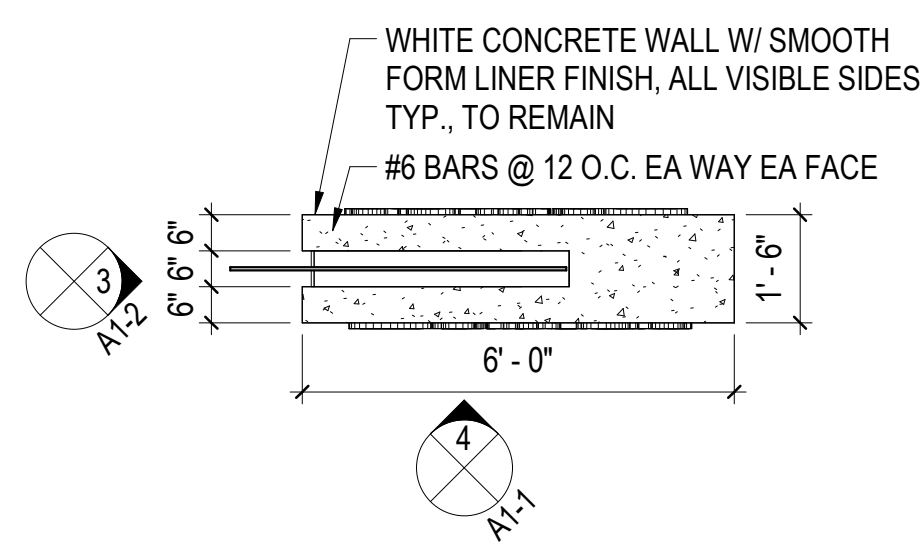
## DIVISION 02 - EXISTING CONDITIONS

### 02 4119 - SELECTIVE DEMOLITION

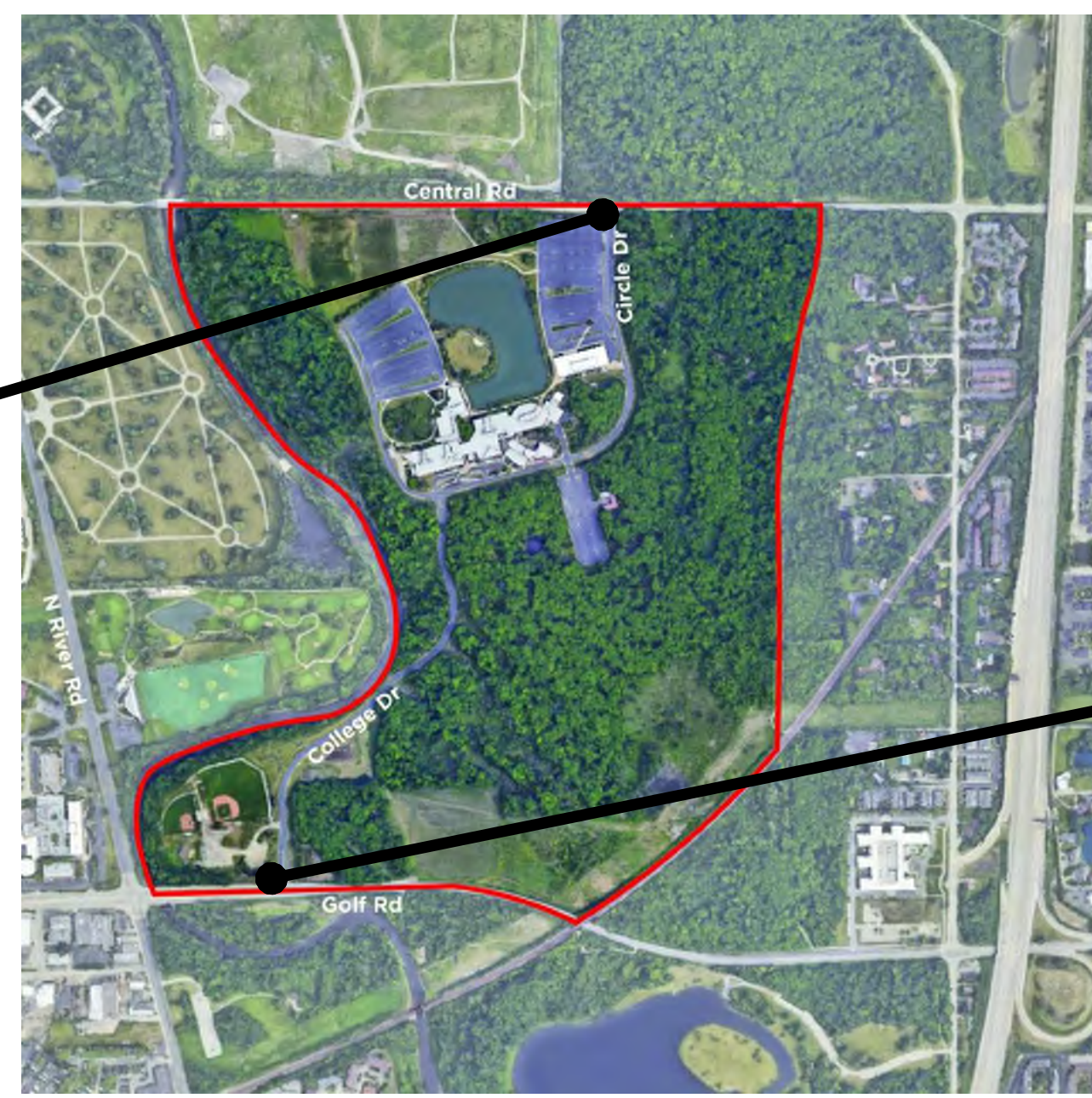
1. SURVEY EXISTING CONDITIONS AND CORRELATE WITH REQUIREMENTS INDICATED TO DETERMINE EXTENT OF SELECTIVE DEMOLITION REQUIRED TO PERFORM ALL NEW WORK.
2. INVENTORY AND RECORD THE CONDITION OF ITEMS TO BE REMOVED AND REINSTALLED.
3. WHERE REQUIRED THE CONTRACTOR IS TO REMOVE EXISTING FINISHES IN SPACE AND PREP SURFACES TO RECEIVE NEW FINISHES AS INDICATED IN THESE DOCUMENTS.
4. WALLS SHOWN AS EXISTING TO REMAIN ARE ASSUMED TO EXIST (UNO), CONTRACTOR TO VERIFY DIMENSIONS IN FIELD AND PATCH/REPAIR ANY DAMAGED SURFACES PRIOR TO APPLYING NEW FINISHES.
5. WHEN UNANTICIPATED MECHANICAL, ELECTRICAL, OR STRUCTURAL ELEMENTS THAT CONFLICT WITH INTENDED FUNCTION OR DESIGN ARE ENCOUNTERED, INVESTIGATE AND MEASURE THE NATURE AND EXTENT OF CONFLICT. PROMPTLY SUBMIT A WRITTEN REPORT TO ARCHITECT.
6. OWNER MAINTAINS FIRST RIGHT OF REFUSAL FOR ALL MATERIAL AND COMPONENTS BEING DEMOLISHED.



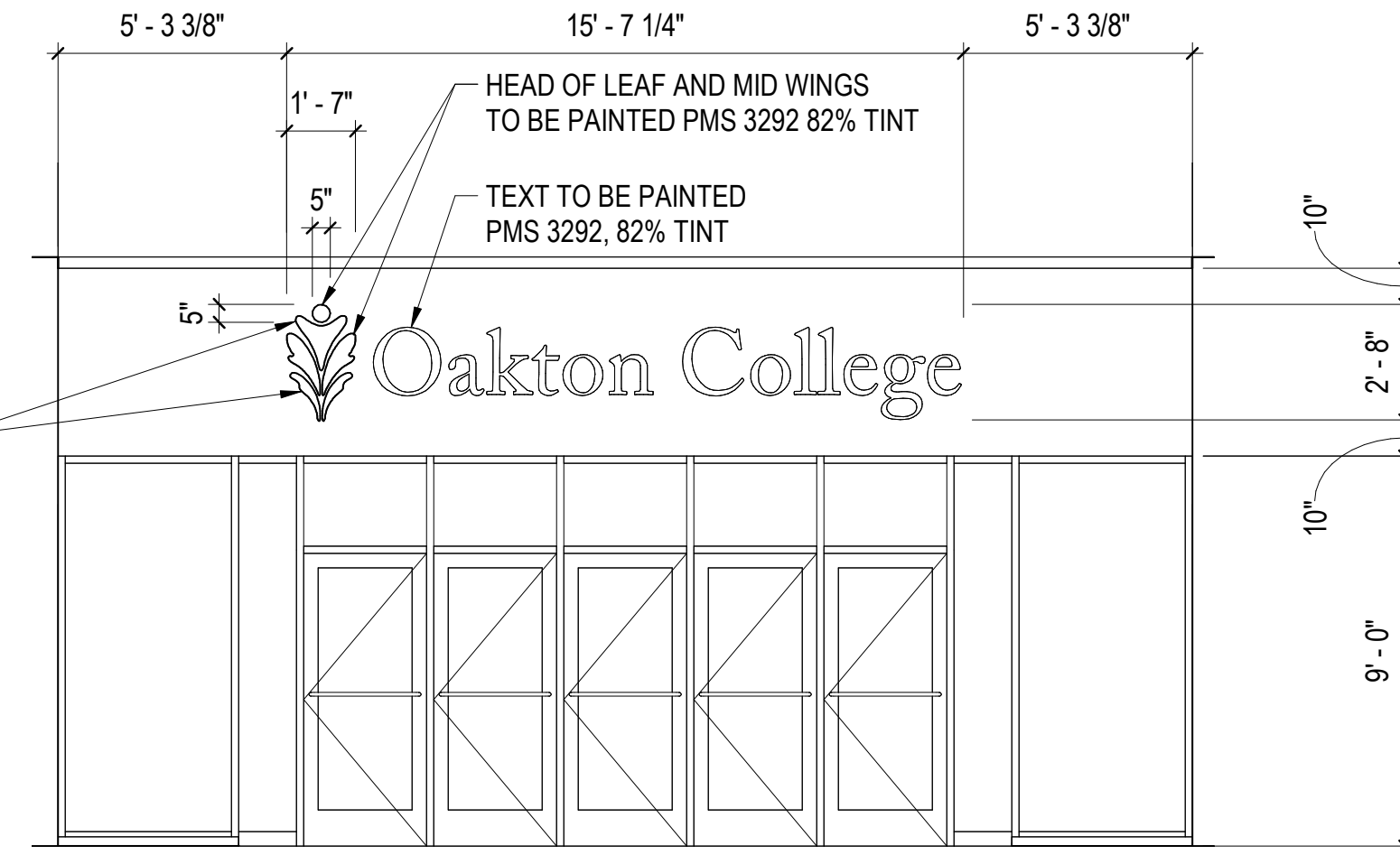








NOTE: EXISTING SPACE IS BLANK WITH NO DEMOLITION OR REMOVAL TO BE DONE  
 NOTE: INSTALLER TO FIELD CHECK THAT LOGO WITH LEAF IS CENTERED VERTICALLY AND HORIZONTALLY ACROSS EXISTING LOBBY SIGNAGE SPACE  
 NOTE: INSTALLER TO FIELD CHECK THAT DISTANCE FROM TOP AND BOTTOM OF LEAF LOGO IS EXACTLY TWO LEAF HEADS FROM EDGES OF EXISTING LOBBY SIGNAGE SPACE



UPPER CROWN OF LEAF AND BOTH SIDES OF LEAF BASE TO BE PAINTED PMS 3292

