

# Oakton College

Community College District 535  
Procurement Department, Room 1240, 1600 E. Golf Rd., Des Plaines, IL 60016  
847-635-2607

## Invitation to Bid #0117-24-10

### Addendum #1

Issue Date: January 17, 2024

**Bids will be received in the Purchasing Office at the above address until  
11:00 am on Monday, February 12<sup>th</sup>, 2024**

Bids will be publicly opened at this time. Late bids will not be accepted.

---

## Des Plaines Campus Term Contract for Natural Areas Maintenance – Two Year Contract

This bid consists of 2 documents:

- 1) Business Specifications (this document)
- 2) OCC Natural Landscapes Maintenance Specifications

If there are any questions regarding this proposal, they must be submitted in writing via email by 11:00 am on Wednesday, January 31, 2024. Questions will be answered through an addendum and submitted to the following individuals:

Joe Scifo, Director of Facilities, [jscifo@oakton.edu](mailto:jscifo@oakton.edu)

Rich Schwass, Construction Manager at [rschwass@oakton.edu](mailto:rschwass@oakton.edu)

John Dattolo, Supervisor of Grounds, at [jdattolo@oakton.edu](mailto:jdattolo@oakton.edu)

[Trinh Than, Purchasing Manager, at tthan@oakton.edu](mailto:tthan@oakton.edu)

---

Oakton College District 535 is exempt from all Federal, State, and Municipal Taxes.

I have examined the specifications and instructions included herein and agree, provided I am awarded a contract within 60 days of the bid due date, to provide the specified items for the sum shown in accordance with the terms stated herein. All deviations from the specifications and terms are in writing and attached hereto. I offer the following discount terms \_\_\_\_\_

Company Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City/St/Zip: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Signature: \_\_\_\_\_ E-mail: \_\_\_\_\_

Questions and Answers submitted by Vendors:

1. The specifications mention that Exhibit 1 would include the maps needed however there is not Exhibit 1 included the documents. Can the maps be provided?

**Answer:** Please see attached map at the end of the document.

2. Is forestry mowing permitted outside of the high-quality areas?

**Answer:** Yes, it can be used; however, most of the invasive is under control and not really needed, but we can discuss later if the job is awarded to a contractor who wants to use one.

3. Will trees that are selected for thinning be marked prior to the bid due date?

**Answer:** Some are tagged but it is ongoing we will tag throughout the contract.

4. Brush pile burning is listed as a disposal method, is brush pile burning acceptable in the high-quality areas by hand?

**Answer:** Yes

5. Can you provide a more detailed map, especially outlining the higher quality areas?

**Answer:** More detailed maps will be provided as needed to whomever contract is awarded to.

6. For Bid Form Item 1, Prescribed Seasonal Burns, are all 74 acres expected to be burned each year, or is the site split into burn areas?

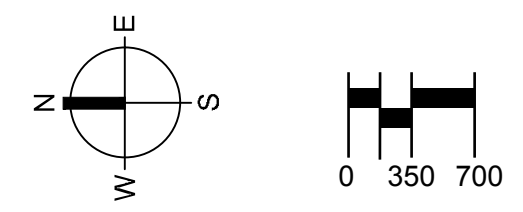
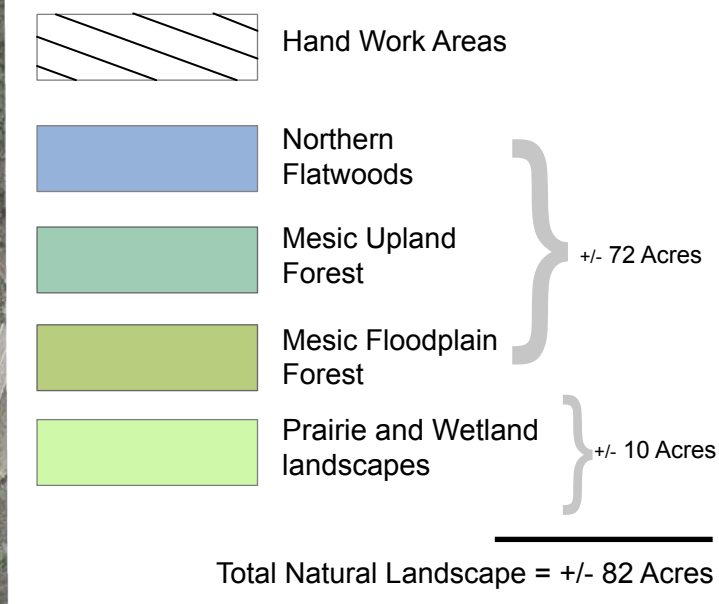
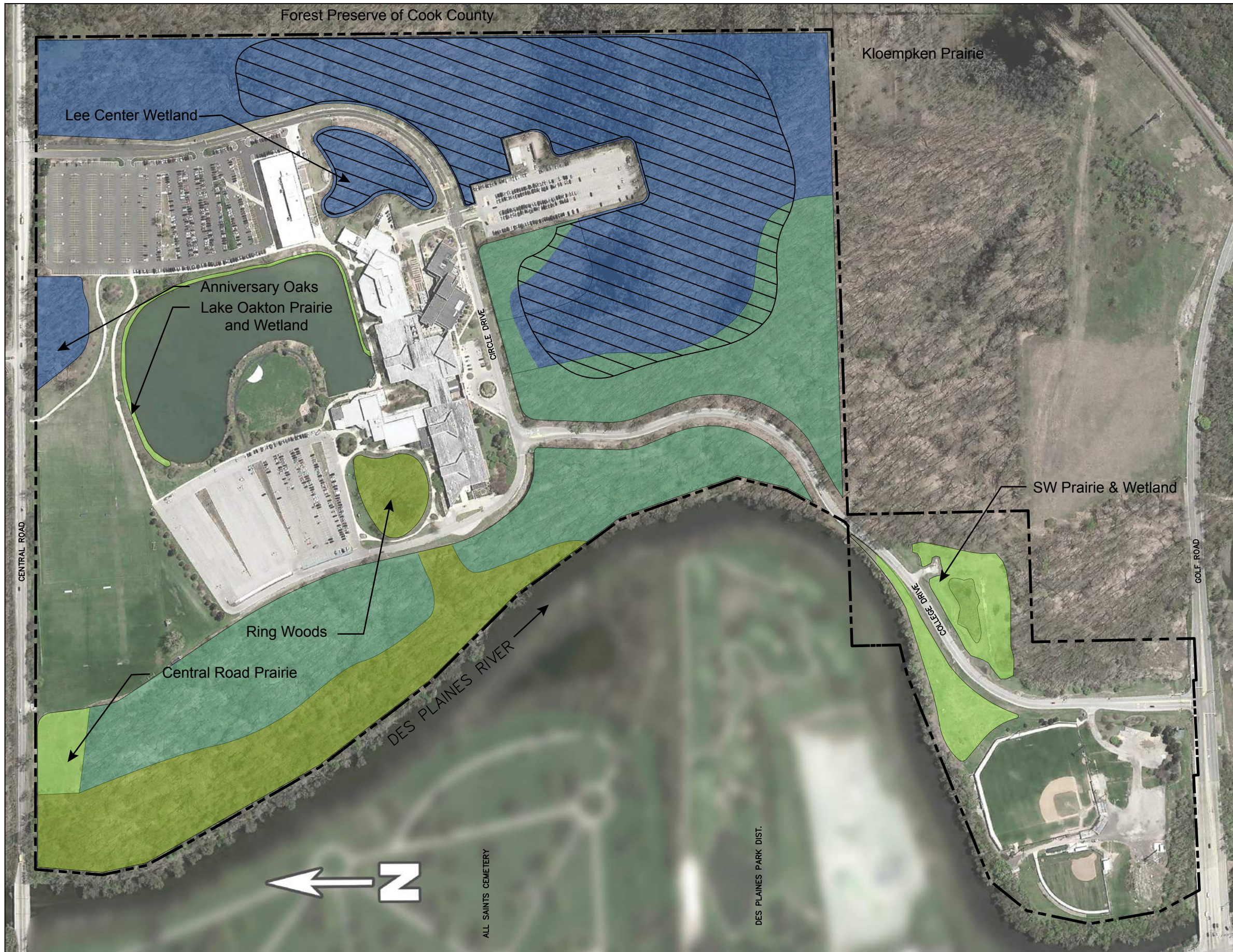
**Answer:** No, whatever the seasons allow. We have never been able to burn all 74 acres in a season.

7. For Bid Form Item 4, Tree Thinning and Removal, are the trees for removal currently flagged, and if so, is there a flagging system?

**Answer:** Please see answer for question 3; we will GPS and share locations if needed after we do the tagging throughout the contract.

8. Can you clarify Bid Form Item 5, Native Species Enhancement, “included in Specification; not under contract”? Is the work outlined in the bid document regarding Native Species?

**Answer:** Please disregard any Native Species Enhancement.



Landscape Architect:  
**Conservation Design Forum**  
 403 W. St. Charles Road  
 Lombard, Illinois 60148  
 630.559.2000 Phone  
 630.559.2030 Fax  
 www.cdfine.com

Client:  
 Oakton Community College  
 1600 E. Golf Rd.  
 Des Plaines, IL 60016

Oakton Community College  
 Natural Landscapes  
 Maintenance Specifications

## Exhibit 1 Natural Landscapes at OCC

DATE	REVISIONS

DATE	01/18/18
PROJECT NO.	17009.00
DRAWN BY	FH
CHECKED BY	KJ

